



## Executive Session Agenda

### **Indianapolis-Marion County Public Library**

**Notice Of An Executive Session  
December 14, 2020**

**Library Board Members are Hereby Notified That An Executive Session  
Of the Board Will Be Held Via Zoom  
At 6:00 P.M.**

**For the Purpose Of Considering The Following Agenda Items  
Dated This 10th Day Of December, 2020**

**JUDGE JOSE D. SALINAS  
President of the Library Board**

### **-- Executive Session Agenda--**

- 1. Call to Order**
- 2. Roll Call**

### **3. Discussion**

- a. Pursuant to IC 5-14-1.5-6.1(b)(9) to discuss a job performance evaluation of individual employees.

### **4. Adjournment**





## Library Board Meeting Agenda

### **Indianapolis-Marion County Public Library**

**Notice Of The Regular Meeting  
December 14, 2020**

**Library Board Members Are Hereby Notified That The Regular Meeting  
Of The Board Will Be Held As A Zoom Meeting  
At 6:30 P.M.**

**For The Purpose of Considering The Following Agenda Items  
Dated This 10th Day Of December, 2020**

**It is noted that the Meeting is closed to in-person public attendance, but the public is invited to view/listen to the Regular Meeting via a YouTube live stream link which will be available on the Library's website prior to the start of the Meeting.**

**Public comment can be made in-person at the Library Services Center or submitted in writing in advance at [indypl.org/contact](http://indypl.org/contact).**

**JUDGE JOSE D. SALINAS  
President of the Library Board**

### **-- Regular Meeting Agenda --**

- 1. Call to Order**
- 2. Roll Call**

3. **Manager's Report** – Maggie Ward, Manager, Outreach Services, will provide a report on their services to the community. (enclosed)

4. **Public Comment and Communications**

- a. **Public Comment**

In lieu of the extreme emergency facing our city and in keeping with the Executive Order issued by the Governor, the public will not be invited to physically attend this meeting but has the ability to view/listen/comment at the Regular Meeting via a live stream YouTube link which will be available on the Library's website prior to the start of the Meeting.

5. **Approval of Minutes**

- a. **Regular Meeting, November 23, 2020** (enclosed)
  - b. **Annual Meeting, November 23, 2020** (enclosed)
  - c. **Executive Session, December 1, 2020** (enclosed)
  - d. **Executive Session, December 7, 2020** (enclosed)

## COMMITTEE REPORTS

6. **Finance Committee (Patricia A. Payne, Chair; Raymond J. Biederman, Curtis Bigsbee)**

- a. **Report of the Treasurer – November 2020** (enclosed)
  - b. **Resolution 57 – 2020** (D & O Liability Insurance Renewal) (enclosed)
  - c. **Resolution 58 – 2020** (Transfers Between Accounts and Classifications) (enclosed)
  - d. **Resolution 59 – 2020** (Transfer from Operating Fund to Rainy Day Fund) (enclosed)

7. **Diversity, Policy and Human Resources Committee (Rev. T. D. Robinson, Chair; Patricia A. Payne, Judge Jose D. Salinas)**

- a. **Resolution 60 – 2020** (Annual Review of IMCPL Acceptable Use Policy) (enclosed)

- b. **Resolution 61 – 2020** (Annual Appointment List) (enclosed)

**8. Facilities Committee (Dr. Terri Jett, Chair; Curtis W. Bigsbee, Dr. Khaula Murtadha)**

- a. **Resolution 62 – 2020** (Approval to Award a Construction Manager as Constructor Services Contract for the new Glendale Branch Replacement Project) (enclosed)
- b. **Resolution 63 – 2020** (Approval to Award a Construction Manager as Constructor Services Contract for the Fort Benjamin Harrison Branch Project) (enclosed)
- c. **Resolution 64 – 2020** (Approval to Award an Equipment Purchase Order for an Automated Material Handling for the West Perry Branch Project) (enclosed)

**9. Strategic Planning Committee (Dr. Terri Jett, Chair; Dr. Khaula Murtadha, Judge Jose D. Salinas)**

**10. Library Foundation Update – (Rev. T. D. Robinson, Library Board Representative)**

**11. Report of the Chief Executive Officer**

a. **Confirming Resolutions:**

- 1) **Resolution Regarding Finances, Personnel and Travel (65 – 2020)**

Enclosed.

**UNFINISHED BUSINESS**

**12.**

**NEW BUSINESS**

**13.**

## **DISCUSSION AND AGENDA BUILDING**

**14. Future Agenda Items** – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

**January, 2020** –

## **INFORMATION**

### **15. Materials**

There were no materials available to distribute to the Board.

### **16. Board Meeting Schedule for 2021 (Notice of Date and Place of Meeting) and Upcoming Events**

#### **a. Board Meetings for 2021**

**b. Library Programs/Free Upcoming Events** – All Programs and Events are canceled until further notice.

### **17. Notice of Special Meetings**

### **18. Notice of Next Regular Meeting**

Monday, January 25, 2021, will be a virtual meeting via Zoom at 6:30 p.m. Further details will be provided at a later date.

### **19. Other Business**

### **20. Adjournment**

# Outreach Services

Indianapolis Public Library



# Who Are We?

- 1 Manager
- 1 Circulation Supervisor
- 2 Librarians
- 2 Bookmobile Drivers/Clerks
- 2 Library Assistants
- 1 Public Service Associate
- 1 Hourly Page
- 3 'On the Road to Reading' Public Service Associates

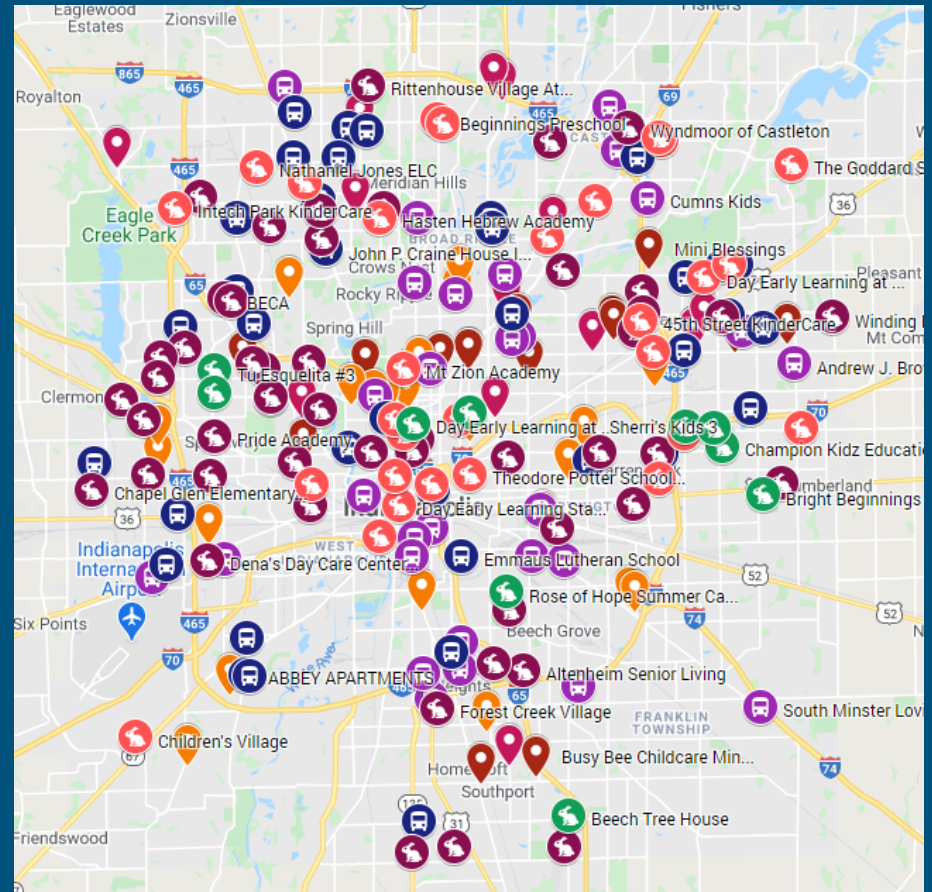
8 Full Time Staff, 4 Part Time Staff, 1  
Hourly Staff Person





# How Do We Serve Our Patrons?

- Bookmobile Service Routes
- On the Road to Reading Program
- Bunny Bag & Juvenile Collection Delivery Routes
- Library Express Homebound Patrons
- Currently visiting over 200 sites a month

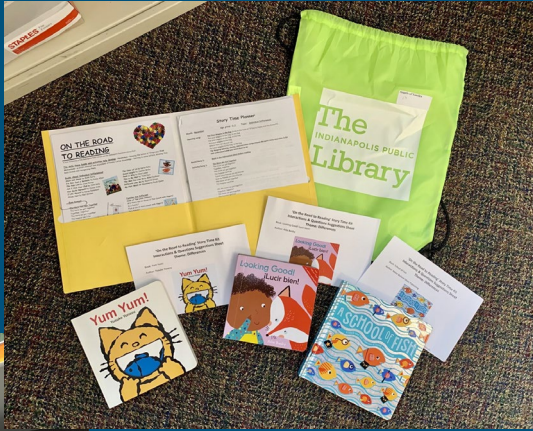


# How We Have Adapted Services for the Pandemic

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- **Contactless Delivery**
  - Hold items & requests are checked out in advance, items are dropped off at designated spot and returns are collected, no staff/patron contact
- **Modified Bookmobile Service**
  - Masks required, one patron at a time, pickup table outside the bookmobile for hold pickup and material return
- **Homebound Delivery**
  - Contactless delivery to homebound patrons with Library Express, delivery for patrons temporarily isolated for Covid-related reasons (high risk, mandatory quarantine, etc)
- **On the Road to Reading Story Time Kits**
  - Contactless delivery of themed kits once a month, virtual story times from staff

# The Future of Outreach Services



Where will you see us next?

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
MINUTES OF THE REGULAR MEETING  
NOVEMBER 23, 2020**

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The Indianapolis-Marion County Public Library Board met electronically via Zoom and/or telephone on Monday, November 23, 2020 at 6:30 p.m., pursuant to notice given in accordance with the rules of the Board.

**1. Call To Order**

Judge Salinas called the meeting to order. Mr. Biederman acted as Secretary.

**2. Roll Call**

Members present electronically: Mr. Biederman, Mr. Bigsbee, Dr. Jett, Dr. Murtadha, Ms. Payne, Rev. Robinson and Judge Salinas.

**3. Branch Manager’s Report**

Jayne Walters, Manager, West Indianapolis Branch Library, began by mentioning an issue they have been dealing with at the branch. She noted that several bikes had been stolen while parked at West Indianapolis. They now have bike locks available for patrons to use while they are at the branch. Staff has received feedback from those patrons about how happy they are about this.

Indy Parks has been providing give away meals to children and adults at the branch. She advised that today they distributed meals to 86 children and 85 adults. Tomorrow Indy Parks is planning to give away two meals to those interested.

Ms. Walters noted that there has been a lot of staff comings and goings at the branch. She provided a brief synopsis of all the personnel changes.

She then gave a shout out to Jessica Moore, the Library’s Diversity and Inclusion Officer for her work on racial equity at the Library and the all staff read of the book *Stamped*.

The branch has been distributing Family Enrichment Kits to patrons. There are different ones for various age groups and they have different themes. Since October 1, 2020, they have handed out approximately 116 kits. The kits have been super popular with the patrons.

Dr. Murtadha commented that the branch makes people feel welcome. She thanked Ms. Walters for her work at the branch.

Ms. Payne shared that she knew that Ms. Walters would do well at the branch. She mentioned that she applauded Ms. Walters and her staff.

Judge Salinas stated that he appreciated all that Ms. Walters has done for the community.

**4. Public Comment and Communications**

In view of the extreme emergency facing our city, and in keeping with the Executive Order issued by the Governor, the public was not invited to physically attend the meeting but had the ability to view/listen and/or submit a question/comment to the Regular Meeting via a live stream YouTube link.

There were no petitions to come before the Board.

**5. Approval Of Minutes: Executive Session, Regular and Special Meetings**

**a. Regular Meeting, October 26, 2020**

The minutes from the Regular Meeting held October 26, 2020 had been distributed to the Board.

The minutes were approved on the motion of Mr. Bigsbee, seconded by Mr. Biederman, and the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

**b. Executive Session, October 27, 2020**

The minutes from the Executive Session held October 27, 2020 had been distributed to the Board.

The minutes were approved on the motion of Mr. Bigsbee, seconded by Ms. Payne, and the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

**COMMITTEE REPORTS**

**6. Finance Committee (Patricia A. Payne, Chair; Raymond Biederman, Curtis Bigsbee)**

a. **Report of the Treasurer – October 2020**

Ije Dike-Young, Chief Financial Officer, reviewed the Report of the Treasurer. She commented that the Operating Fund is in line with the results from October 2019. The Library has received 64% of our revenues to date. She expressed a slight concern about the property tax collections for this year.

Ms. Dike-Young noted that there are several areas of savings for the Library this year. We are no longer paying rent for the Fountain Square and old Brightwood locations. Based on the relatively mild Winter in early 2020, there are excess funds available in the Snow Removal account. And, the Consulting and Other Contractual Services expenses are also down.

She is projecting that the Library will end 2020 with a Budget surplus.

Ms. Payne made the motion, which was seconded by Dr. Murtadha, that the Report of the Treasurer be filed for audit.

The Report of the Treasurer was approved for filing for audit on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

b. **Resolution 46 – 2020 (Approve the Execution of New Internet Contracts)**

Debra Champ, IT Director, explained that the Library determined it would be best to use more than one internet provider. The Library must meet the Universal Services guidelines to be eligible for eRate funding for the period July 1, 2021 through June 30, 2022. The Library is reimbursed for 90% of the expense.

The Library is recommending Board approval for the CEO to execute contracts for internet service as follows:

- 1) Contract with AT&T (a) in an amount not to exceed \$54,252; and
- 2) Contract with CenturyLink (b) in an amount not to exceed \$43,200.

After full discussion and careful consideration of Resolution 46 – 2020 (“a” and “b”), the resolution was adopted on the motion of Mr. Biederman, seconded by Ms. Payne, to approve Resolution 46 – 2020 to Approve the Execution of New Internet Contracts.

Resolution 46 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

The resolution is appended to, and made a part of, these minutes.

**7. Diversity, Policy and Human Resources Committee (Rev. T. D. Robinson, Chair; Patricia A. Payne, Judge Jose D. Salinas)**

- a. **Resolution 47 – 2020** (Approving Policy Changes Eliminating “Per Day” Late Fines and Waiving Historical Fines and Policy 238 Personal Leave)

Katherine Lerg, HR Director, advised that she had discussed these proposed policy changes at earlier meetings.

Dr. Jett asked Ms. Lerg how many people were using the Personal Leave. Ms. Lerg responded not many yet but more are anticipated.

After full discussion and careful consideration of Resolution 47 – 2020, the resolution was adopted on the motion of Rev. Robinson, seconded by Ms. Payne, to approve Resolution 47 – 2020 for Approving Policy Changes Eliminating “Per Day” Late Fine and Waiving Historical Fines and Policy 238 Personal Leave.

Resolution 47 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

The resolution is appended to, and made a part of, these minutes.

- b. **Resolution 48 – 2020** (Annual Salary Resolution Adopting a Schedule of Pay Grades, Staff Positions and Benefits for Library Employees)

Ms. Lerg explained the components of the resolution. She pointed out that there were three changes to the Salary Schedule. They were:

- 1) CBLC Multimedia Project Manager – PG 9
- 2) Social Worker – PG 9
- 3) Dir., Public Services PG 17 to Chief Public Services Officer PG 18

At this time, Dr. Murtadha asked about the reason for the change to Mr. Helling’s title from Director, Public Services to Chief Public Services Officer.

Ms. Nytes explained that she wished to move the Security Area responsibilities to Mr. Helling from the Facilities Department. This move would be effective January 1, 2021.

Dr. Jett commented that she wants more information before moving forward with this change. She would like to see this change tabled for now.

Ms. Payne shared that the Board members had received information about the training that the Library’s security company, G4S, was to undergo in the coming months. Where does that stand?

Ms. Nytes responded that with the extension of the G4S contract, it will provide Library the time necessary to review training, procedures, etc. and determine what would be the most successful model going forward.

Dr. Murtadha pointed out that if the entire security model for the Library was to be reviewed in the upcoming months, why make this change now?

Ms. Nytes responded that she has decided to have the management of G4S under Public Services beginning at the first of the year. This is not only a building issue but also a people issue and it will be better managed under Public Services.

Dr. Murtadha was still unclear about the necessity to do the title change now.

Ms. Nytes replied that it is appropriate to move the function now.

At this time, a decision was made to do an Amendment to Resolution 48 – 2020 to remove the reference to the change in Mr. Helling’s title. That item will be brought back for discussion at the December Board Meeting.

After full discussion and careful consideration of the proposed Amendment to Resolution 48 – 2020, the Amendment was adopted on the motion of Dr. Murtadha, seconded by Dr. Jett, to approve the Amendment to Resolution 48 – 2020 for the Annual Salary Resolution Adopting a Schedule of Pay Grades, Staff Positions and Benefits for Library Employees.

The Amendment to Resolution 48 – 2020 was approved on the following roll call vote:

Mr. Biederman – Nay	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Abstain
Dr. Jett – Aye	Judge Salinas – Nay
Dr. Murtadha – Aye	

After further discussion and careful consideration of the now Amended Resolution 48 – 2020, the Amended Resolution 48 – 2020 was adopted on the motion of Mr. Biederman, seconded by Mr. Bigsbee, to approve the Amended Resolution 48 – 2020 for the Annual Salary Resolution Adopting a Schedule of Pay Grades, Staff Positions and Benefits for Library Employees.

The Amended Resolution 48 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

The resolution is appended to, and made a part of, these minutes.



**8. Facilities Committee (Dr. Terri Jett, Chair; Curtis Bigsbee, Dr. Khaula Murtadha)**

- a. **Resolution 49 – 2020** (Approval to Award a Purchase Order for the West Perry Branch Shelving Project)

Sharon Smith, Facilities Director, advised that the Facilities Committee was recommending that the Board approve a contract with KPC Architectural Products for a total cost of \$86,595.83 for the West Perry shelving.

After full discussion and careful consideration of Resolution 49 – 2020, the resolution was adopted on the motion of Dr. Jett, seconded by Ms. Payne, to approve Resolution 49 – 2020 for the Approval to Award a Purchase Order for the West Perry Branch Shelving Project.

Resolution 49 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

The resolution is appended to, and made a part of, these minutes.

- b. **Resolution 50 – 2020** (Approval to Award Fixtures, Furniture, and Equipment Purchase Orders for the West Perry Branch Project)

Ms. Smith noted that the Facilities Committee was recommending that the Board approve a purchase order with Office Works for a total cost of \$67,760.62 for fixtures, furniture and equipment for the West Perry Branch.

After full discussion and careful consideration of Resolution 50 – 2020, the resolution was adopted on the motion of Dr. Jett, seconded by Ms. Payne, to approve Resolution 50 – 2020 for the Approval to Award a Fixtures, Furniture, and Equipment Purchase Orders for the West Perry Branch.

Resolution 50 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

The resolution is appended to, and made a part of, these minutes.

- c. **Resolution 51 – 2020** (Approval to Award a Services and Equipment Contract for the Central Library Garage Parking Access and Revenue Control Systems)

Ms. Smith noted that the Facilities Committee was recommending that the Board approve a contract with Light & Breuning, Inc. in the amount of \$184,446 for the

services and equipment contract for the Central Library Garage Parking Access and Revenue Control System.

After full discussion and careful consideration of Resolution 51 – 2020, the resolution was adopted on the motion of Dr. Jett, seconded by Ms. Payne, to approve Resolution 51 – 2020 for the Approval to Award a Services and Equipment Contract for the Central Library Garage Parking Access and Revenue Control Systems.

Resolution 51 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

The resolution is appended to, and made a part of, these minutes.

- d. **Resolution 52 – 2020** (Approval to Extend the Services Contract for Security and Alarm Response Services)

Ms. Smith noted that the Facilities Committee was recommending that the Board approve an extension to the contract the Library has with G4S Secure Solutions (USA), Inc. The one-year extension would expire on November 30, 2021.

After full discussion and careful consideration of Resolution 52 – 2020, the resolution was adopted on the motion of Dr. Jett, seconded by Mr. Bigsbee, to approve Resolution 52 – 2020 for the Approval to Extend the Services Contract for Security and Alarm Response Services.

Resolution 52 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

The resolution is appended to, and made a part of, these minutes.

- e. **Resolution 53 – 2020** (Authorization to Purchase Approximately Two and Eighty-Three One-Hundredths (2.83) Acres of Property Located at the Northeast Corner of Melner Road and East 56<sup>th</sup> Street for the Fort Benjamin Harrison Branch Project)

Ms. Smith noted that the Facilities Committee was recommending that the Board approve a contract with the Fort Harrison Reuse Authority for the purchase of 2.83 acres of property located at the northeast corner of Melner Road and East 56<sup>th</sup> Street for the Fort Harrison Branch Project.

Robert Scott, the Library's attorney, advised that the Board is seeing a draft contract tonight. There are still approvals necessary such as zoning, architectural, etc. before things are finalized. The price for the property is \$1.00. The anticipated completion date for the project is December 2022.

After full discussion and careful consideration of Resolution 53 – 2020, the resolution was adopted on the motion of Dr. Jett, seconded by Dr. Murtadha, to approve Resolution 53 – 2020 for the Authorization to Purchase Approximately Two and Eighty-Three One-Hundredths (2.83) Acres of Property Located at the Northeast Corner of Melner Road and East 56<sup>th</sup> Street for the Fort Benjamin Harrison Branch Project.

Resolution 53 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

The resolution is appended to, and made a part of, these minutes.

**9. Strategic Planning Committee (Dr. Terri Jett, Chair; Dr. Khaula Murtadha, Judge Jose D. Salinas)**

Dr. Jett advised that the Committee did not have a report this month.

**10. Library Foundation Update**

**November 2020 Library Foundation Update**

**News**

The Library Foundation’s Board of Directors met on November 10, 2020 and approved the Foundation’s 2021 Budget, which includes the \$2.96 million for Library programs and services.

On October 29, 2020, the Foundation held a virtual event for Library retirees via Zoom. Retirees heard from Library Trustee and Foundation Board member T. D. Robinson, Library CEO Jackie Nytes and Library Foundation President Roberta Jagers. After their update on the Library and Foundation news, retirees had a chance to ask questions and visit with one another. Many remarked how nice it was to visit with other retirees who have since moved away from Indianapolis. After the event, we emailed a link to the video so retirees unable to make it at that time could review later. We received a lot of great feedback about the format of the event. One retiree wrote to us saying, “Seeing the value you place on and the respect you have for the retirees assures me that when we are able to get out of our safe bubble, the Library will continue to be the welcoming place it has always been.”

**Donors**

The Foundation thanks donors 290 who made gifts last month. The following are our top corporate and foundation contributors:

- Eli Lilly and Company Foundation, Inc.
- The Indianapolis Foundation Library Fund
- The Minde Browning Memorial Fund

**Program Support**

This month, we are proud to provide funding for the following Library programs. All programs are system-wide unless otherwise noted.

## Cultural

- Library Staffing

## Children's

- On The Road To Reading

## Collections/IT

- Digital Encyclopedia of Indianapolis

## Lifelong Learning

- Library Staffing

**11. Report Of The Chief Executive Officer****a. Confirming Resolutions:****1) Resolution Regarding Finances, Personnel and Travel (54– 2020)**

Ms. Nytes pointed out that there were only virtual travel items on the resolution.

Ms. Bigsbee made the motion, which was seconded by Mr. Biederman, to approve Resolution 54 – 2020, the Resolution Regarding Finances, Personnel and Travel.

Resolution 54 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

The resolution is appended to, and made a part of, these minutes.

**b. Announcement of Awards Received by IndyPL:**

Ms. Nytes advised that the next two items had been included in the packet as information on awards won by the Library from the referenced organizations. She encouraged the Board members to review the material at their convenience.

- 1) Wellness Council of Indiana
- 2) American Heart Association

c. **Resolution 55 – 2020** (Continuing Confirmation of COVID 19 Responses and Operating Considerations)

Ms. Nytes commented that it was important to bring the Library’s COVID 19 responses and operating considerations up to date. She advised that the Library will also be publishing a snapshot on our website which will include various statistics regarding testing, etc. There is also a plan to provide the Board with more detailed information concerning short term closures of facilities, etc.

Ms. Nytes shared that our numbers regarding staff COVID related illness are great right now.

Mr. Scott advised that, per the Governor’s order of November 17, 2020, Library locations are operating at 50% capacity. This resolution clarifies both reopening and redirection of service to meet any current issues. He confirmed that the latest order allows for electronic Board and Board Committee meetings. It is anticipated that the Governor will issue another order on December 1, 2020.

There was discussion among the Board members setting out their concern that they want more input in the decision-making process surrounding the operation of the Library while the organization is dealing with current matters. They feel that the CEO and Board President should not be the only ones with the authority to make decisions.

Judge Salinas commented that he had made a pledge to consult with the rest of the Board before any decisions were made and he has done that.

An issue was raised about the continuation of weddings being held at Central Library. Ms. Nytes responded that there are two weddings scheduled in December and they meet the Health Department Guidelines. She advised that no weddings are scheduled through the second quarter of 2021.

After full discussion and careful consideration of Resolution 55 – 2020, the resolution was adopted on the motion of Ms. Payne, seconded by Mr. Biederman, to approve Resolution 55 – 2020 for the Continuing Confirmation of COVID 19 Response and Operating Considerations.

Resolution 55 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

The resolution is appended to, and made a part of, these minutes.

**UNFINISHED BUSINESS**

12. None.

**NEW BUSINESS**

13. None.

**AGENDA BUILDING**

14. **Future Agenda Items** – This time was made available for discussion of items not on the Agenda which were of interest to Library Board members and the opportunity was given to suggest items that should be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

**December 2020** - None

**INFORMATION**

15. **Materials**

There were no materials available to distribute to the Board

16. **Board Meeting Schedule for 2020 (Notice and Place of Meeting) and Upcoming Events/Information**

- a. **Board Meetings for 2020** – *Current calendar will be updated, as necessary, and additional information highlighted.*
- b. **Library Programs/Free Upcoming Events** – All Programs and Events are canceled until further notice.

17. **Notice of Special Meetings**

None.

18. **Notice of Next Regular Meeting**

Monday, December 14, 2020 will be a virtual meeting via Zoom at 6:30 p.m. Further details will be provided at a later date.

**19. Other Business**

**20. Adjournment**

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 8:10 p.m.

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Raymond Biederman, Secretary to the Board



INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
ANNUAL BOARD MEETING  
NOVEMBER 23, 2020

\*\*\*\*\*

The Indianapolis-Marion County Public Library Board met via Zoom and/or telephone on Monday, November 23, 2020 at 8:05 p.m., pursuant to notice given in accordance with the rules of the Board.

1. **Call To Order**

President Salinas presided as Chairman. Mr. Biederman acted as Secretary.

2. **Roll Call**

Board Members present: Mr. Biederman, Mr. Bigsbee, Dr. Jett, Dr. Murtadha, Ms. Payne, Rev. Robinson and Judge Salinas.

Members absent: None.

The Chairman announced that a quorum was present and that the meeting was duly constituted.

3. **Election Of Officers**

President Salinas noted that the first matter on the Agenda for the Annual Meeting is the election of Officers. Pursuant to the By-Laws, our Officers are elected for one (1) year terms and the term of office for each of our current Officers ends December 31, 2020. The term for these Officer elections will be from January 1, 2021 to December 31, 2021. Election of Officers is to be accomplished by nomination and roll call. He announced that we would now commence that process.

a. **President**

Rev. Robinson nominated Judge Salinas for President.

There were no other nominations from the floor and the nominations were closed.

At this time, a roll call vote was taken on the nomination of Judge Salinas for President. On the “yes” votes of Mr. Biederman, Mr. Bigsbee, Dr. Jett, Dr. Murtadha, Ms. Payne, Rev. Robinson and Judge Salinas, Judge Salinas was unanimously approved as President for the coming year.

b. **Vice President**

Dr. Murtadha nominated Mr. Bigsbee for Vice President.



There were no other nominations from the floor and the nominations were closed.

At this time, a roll call vote was taken on the nomination of Mr. Bigsbee for Vice President. On the “yes” votes of Mr. Biederman, Mr. Bigsbee, Dr. Jett, Dr. Murtadha, Ms. Payne, Rev. Robinson and Judge Salinas, Mr. Bigsbee was unanimously approved as Vice President for the coming year.

**c. Secretary**

Mr. Bigsbee nominated Mr. Biederman for Secretary.

There were no other nominations from the floor and the nominations were closed.

At this time, a roll call vote was taken on the nomination of Mr. Biederman for Secretary. On the “yes” votes of Mr. Biederman, Mr. Bigsbee, Dr. Jett, Ms. Payne, Rev. Robinson and Judge Salinas, Mr. Biederman was approved as Secretary for the coming year. It was noted that Dr. Murtadha abstained from the vote.

**d. Treasurer**

Mr. Bigsbee nominated Ms. Ije Dike-Young, the Library’s Chief Financial Officer, for Treasurer.

There were no other nominations from the floor and the nominations were closed.

At this time, a roll call vote was taken on the nomination of Ms. Ije Dike-Young for Treasurer. On the “yes” votes of Mr. Biederman, Mr. Bigsbee, Dr. Jett, Dr. Murtadha, Ms. Payne, Rev. Robinson and Judge Salinas, Ms. Dike-Young was unanimously approved as Treasurer for the coming year.

**4. Annual Resolution 56 – 2020 with By-Laws**

President Salinas commented that annually the Board approves its Annual Resolution to approve, confirm or reauthorize those matters that are addressed annually. A copy of the current By-Laws is also attached. There are no proposed changes to the current form of the By-Laws, and as part of the Annual Resolution, the By-Laws are being reaffirmed and approved in their current form.

Robert Scott, the Library’s attorney, reminded the Board that approval of the Annual Resolution eliminates the fees for overdue Library materials.

After full discussion and careful consideration, Annual Resolution 56 – 2020 with By-Laws, was adopted on the motion of Ms. Payne, seconded by Mr. Bigsbee, and the “yes” votes of Mr. Biederman, Mr. Bigsbee, Dr. Jett, Dr. Murtadha, Ms. Payne, Rev. Robinson and Judge Salinas.

Motion carried.

The Annual Resolution with By-Laws is appended to, and made a part of, these minutes.

Ms. Nytes thanked the Board and mentioned that this was the last step in removing overdue fines. The Library will now go forward to notify patrons.

Branch Manager, Ms. Jayne Walters, also commented that this action will highly impact her community in a good way.

5. **Miscellaneous**

On another matter, Rev. Robinson announced that the evaluation of the Library's Chief Executive Officer for 2020 has now been completed. The Diversity, Policy and Human Resources Committee will meet to review the evaluation and it will then be forwarded to the full Board for their information and review.

6. **Adjournment**

The Secretary announced that there was no further business to come before the Board.

The Chairman declared the Annual Meeting adjourned at 8:15 p.m.

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Raymond Biederman, Secretary to the Board



INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
MINUTES OF THE  
DIVERSITY, POLICY AND HUMAN RESOURCES COMMITTEE  
EXECUTIVE SESSION  
DECEMBER 1, 2020

\*\*\*\*\*

The Diversity, Policy and Human Resources Committee of the Indianapolis-Marion County Public Library Board met in Executive Session via Zoom on Tuesday, December 1, 2020 at 12:00 p.m., pursuant to notice given in accordance with the rules of the Board.

**1. Call To Order**

Rev. Robinson, Committee Chair, called the meeting to order.

**2. Roll Call**

Members present: Ms. Payne, Rev. Robinson and Judge Salinas.

Rev. Robinson announced that a quorum of the Committee was present and that the meeting was duly constituted.

**3. Discussion**

a. Pursuant to Ind. Code 5-14-1.5-6.1(b)(9) to discuss a job performance evaluation of individual employees.

**4. Adjournment**

Rev. Robinson announced that there was no further business to come before the Committee and declared the Executive Session adjourned at 12:35 p.m.

\_\_\_\_\_  
Rev. T. D. Robinson, Committee Chair

**CERTIFICATION**

I, Rev. Robinson, Chair of the Diversity, Policy and Human Resources Committee of the Indianapolis-Marion County Public Library, hereby certify that the foregoing minutes are true and correct.

\_\_\_\_\_  
Rev. T. D. Robinson, Committee Chair



INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
MINUTES OF THE  
DIVERSITY, POLICY AND HUMAN RESOURCES COMMITTEE  
EXECUTIVE SESSION  
DECEMBER 7, 2020

\*\*\*\*\*

The Diversity, Policy and Human Resources Committee of the Indianapolis-Marion County Public Library Board met in Executive Session via Zoom on Monday, December 7, 2020 at 12:03 p.m., pursuant to notice given in accordance with the rules of the Board.

1. **Call To Order**

Rev. Robinson, Committee Chair, called the meeting to order.

2. **Roll Call**

Members present: Ms. Payne, Rev. Robinson and Judge Salinas.

Rev. Robinson announced that a quorum of the Committee was present and that the meeting was duly constituted.

3. **Discussion**

a. Pursuant to Ind. Code 5-14-1.5-6.1(b)(9) to discuss a job performance evaluation of individual employees.

4. **Adjournment**

Rev. Robinson announced that there was no further business to come before the Committee and declared the Executive Session adjourned at 12:28 p.m.

\_\_\_\_\_  
Rev. T. D. Robinson, Committee Chair

**CERTIFICATION**

I, Rev. Robinson, Chair of the Diversity, Policy and Human Resources Committee of the Indianapolis-Marion County Public Library, hereby certify that the foregoing minutes are true and correct.

\_\_\_\_\_  
Rev. T. D. Robinson, Committee Chair



**Indianapolis-Marion County Public Library**  
**Report of the Treasurer for November 2020**  
**Prepared by Accounting for December 14, 2020 Board Meeting**

6a

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**Indianapolis-Marion County Public Library  
Operating Fund Revenues and Expenditures  
Month Ended November 30, 2020**

<b>Revenue</b>		<b>Annual 2020 Revised Budget</b>	<b>Actual MTD 11/30/2020</b>	<b>Actual YTD 11/30/2020</b>	<b>% Budget Received</b>
Property Taxes	31	35,756,871	2,869,512	23,727,392	66%
Intergovernmental	33	7,938,539	375,000	6,144,429	77%
Fines & Fees	35	667,500	10,627	198,013	30%
Charges for Services	34	627,100	26,974	346,041	55%
Miscellaneous	36	765,000	10,295	2,079,740	272%
<b>Total</b>		45,755,010	3,292,408	32,495,615	71%

<b>Expenditures</b>		<b>Annual 2020 Revised Budget</b>	<b>Actual MTD 11/30/2020</b>	<b>Actual YTD 11/30/2020</b>	<b>% Budget Spent</b>
Personal Services & Benefits	41	28,533,984	2,001,116	23,448,737	82%
Supplies	42	1,391,169	(98,759)	502,798	36%
Other Services and Charges	43	16,181,059	977,250	10,275,924	64%
Capital Outlay	44	3,526,315	394,909	1,911,267	54%
<b>Total</b>		49,632,527	3,274,516	36,138,726	73%

**Indianapolis-Marion County Public Library**  
**Fund 101- Operating Fund - Detailed Income Statement**  
**Month Ended November 30, 2020**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>TAXES</b>						
311000 PROPERTY TAX	43,605,112	43,605,112	2,869,512	23,727,392	-	19,877,720
311300 PROPERTY TAX CAPS	(7,848,241)	(7,848,241)	-	-	-	(7,848,241)
<b>TAXES Total</b>	<b>35,756,871</b>	<b>35,756,871</b>	<b>2,869,512</b>	<b>23,727,392</b>	<b>-</b>	<b>12,029,479</b>
<b>INTERGOVERNMENTAL</b>						
332200 E-RATE REVENUE	248,400	248,400	14,842	192,706	-	55,694
335100 FINANCIAL INSTITUTION TAX REV	261,850	261,850	-	202,569	-	59,281
335200 LICENSE EXCISE TAX REVENUE	2,774,272	2,774,272	-	1,494,547	-	1,279,725
335400 LOCAL OPTION INCOME TAX	3,854,584	3,854,584	321,215	3,654,678	-	199,906
335500 COUNTY OPTION INCOME TAX	467,329	467,329	38,943	445,472	-	21,857
335700 COMMERCIAL VEHICLE TAX REVENUE	302,664	302,664	-	141,293	-	161,371
339000 IN LIEU OF PROP. TAX	29,440	29,440	-	13,165	-	16,275
<b>INTERGOVERNMENTAL Total</b>	<b>7,938,539</b>	<b>7,938,539</b>	<b>375,000</b>	<b>6,144,429</b>	<b>-</b>	<b>1,794,110</b>
<b>CHARGES FOR SERVICES</b>						
347600 COPY MACHINE REVENUE	-	-	-	126	-	(126)
347601 PUBLIC PRINTING REVENUE	351,300	351,300	18,546	183,676	-	167,624
347602 FAX TRANSMISSION REVENUE	60,000	60,000	6,463	52,405	-	7,595
347603 PROCTORING EXAMS	3,800	3,800	52	1,117	-	2,683
347604 PLAC CARD DISTRIBUTION REVENUE	83,000	83,000	-	53,719	-	29,281
347605 USAGE FEE REVENUE	12,000	12,000	-	9,455	-	2,545
347606 SET-UP & SERVICE - TAXABLE	15,000	15,000	750	9,775	-	5,225
347607 SET-UP & SERVICE - NON-TAXABLE	12,000	12,000	250	3,815	-	8,185
347608 SECURITY SERVICES REVENUE	18,000	18,000	270	7,117	-	10,883
347609 EVENT SECURITY	-	-	360	3,960	-	(3,960)
347620 CAFE REVENUE	12,000	12,000	283	2,238	-	9,762
347621 CATERING REVENUE	60,000	60,000	-	18,639	-	41,361
<b>CHARGES FOR SERVICES Total</b>	<b>627,100</b>	<b>627,100</b>	<b>26,974</b>	<b>346,041</b>	<b>-</b>	<b>281,059</b>
<b>FINES</b>						
351200 FINES	650,000	650,000	10,174	190,728	-	459,272
351201 OTHER CARD REVENUE	2,000	2,000	-	1,560	-	440
351202 HEADSET REVENUE	7,000	7,000	230	2,374	-	4,626
351203 USB REVENUE	6,000	6,000	173	2,571	-	3,429
351204 LIBRARY TOTES	2,500	2,500	50	779	-	1,721
<b>FINES Total</b>	<b>667,500</b>	<b>667,500</b>	<b>10,627</b>	<b>198,013</b>	<b>-</b>	<b>469,487</b>
<b>MISCELLANEOUS</b>						
360000 MISCELLANEOUS REVENUE	2,500	2,500	92	10,043	-	(7,543)
360001 REVENUE ADJUSTMENT	-	-	-	1,086	-	(1,086)
361000 INTEREST INCOME	170,000	170,000	4,929	187,762	-	(17,762)
362000 FACILITY RTL REV - TAXABLE	100,000	100,000	(1,176)	28,869	-	71,131
362001 FACILITY RENTAL REV - NONTAX	64,000	64,000	-	1,839	-	62,161
362002 EQUIPMENT RENTAL REV - TAXABLE	1,000	1,000	600	7,100	-	(6,100)
362003 EQUIPMENT RENTAL REV - NONTAX	2,500	2,500	-	300	-	2,200
367004 OTHER GRANTS	225,000	225,000	-	225,000	-	-
<b>MISCELLANEOUS Total</b>	<b>565,000</b>	<b>565,000</b>	<b>4,445</b>	<b>461,999</b>	<b>-</b>	<b>103,001</b>
<b>OTHER FINANCING SRCS</b>						
392100 SALE OF SURPLUS PROPERTY	-	-	3,850	51,705	-	(51,705)
396000 REFUNDS	5,000	5,000	-	341,481	-	(336,481)

	<b>Original Budget</b>	<b>Revised Budget</b>	<b>MTD</b>	<b>YTD</b>	<b>P.O.</b>	<b>Available Budget</b>
399000 REIMBURSEMENT FOR SERVICES	175,000	175,000	2,000	202,734	-	(27,734)
399001 INSURANCE REIMBURSEMENTS	20,000	20,000	-	1,021,821	-	(1,001,821)
<b>OTHER FINANCING SRCS Total</b>	<b>200,000</b>	<b>200,000</b>	<b>5,850</b>	<b>1,617,741</b>	<b>-</b>	<b>(1,417,741)</b>

<b>REVENUE Total</b>	<b>45,755,010</b>	<b>45,755,010</b>	<b>3,292,408</b>	<b>32,495,615</b>	<b>-</b>	<b>13,259,395</b>
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<b>EXPENSE</b>						
<b>PERSONAL SERVICES</b>						
411000 SALARIES APPOINTED STAFF	18,059,744	17,878,748	1,290,215	15,595,934	-	2,282,814
412000 SALARIES HOURLY STAFF	1,820,444	1,805,589	73,046	1,044,894	-	760,695
413000 WELLNESS	35,000	35,000	5,000	19,986	-	15,014
413001 LONG TERM DISABILITY INSURANCE	44,075	50,575	4,220	46,424	-	4,151
413002 EMPLOYEE ASSISTANCE PROGRAM	23,500	23,500	1,600	17,600	1,600	4,300
413003 TUITION ASSISTANCE	25,000	25,000	-	14,647	-	10,353
413100 FICA AND MEDICARE	1,513,443	1,513,443	99,091	1,220,564	-	292,879
413300 PERF/INPRS	2,546,358	2,546,358	275,585	2,200,751	-	345,607
413400 UNEMPLOYMENT COMPENSATION	9,000	35,500	3,342	28,058	1,658	5,784
413500 MEDICAL & DENTAL INSURANCE	4,610,470	4,581,321	246,099	3,226,994	1,845	1,352,483
413600 GROUP LIFE INSURANCE	38,950	38,950	2,919	32,885	-	6,065
<b>PERSONAL SERVICES Total</b>	<b>28,725,984</b>	<b>28,533,984</b>	<b>2,001,116</b>	<b>23,448,737</b>	<b>5,103</b>	<b>5,080,145</b>

<b>SUPPLIES</b>						
421500 OFFICE SUPPLIES - FAC/PURCH	385,096	450,485	(113,002)	131,702	43,642	275,141
421600 LIBRARY SUPPLIES	186,000	195,430	708	69,810	12,333	113,286
421700 DEPARTMENT OFFICE SUPPLIES	373,800	436,263	12,332	209,568	11,252	215,443
422210 GASOLINE	44,000	45,730	2,145	12,576	12,841	20,312
422250 UNIFORMS	8,000	9,804	-	5,416	-	4,387
422310 CLEANING & SANITATION	165,000	115,160	(942)	59,391	10,934	44,835
429001 NON CAPITAL FURNITURE & EQUIP	128,000	138,298	-	14,334	-	123,964
<b>SUPPLIES Total</b>	<b>1,289,896</b>	<b>1,391,169</b>	<b>(98,759)</b>	<b>502,798</b>	<b>91,003</b>	<b>797,369</b>

<b>OTHER SERVICES AND CHARGES</b>						
431100 LEGAL SERVICES	219,000	241,196	(29,628)	151,727	-	89,469
431200 ENGINEERING & ARCHITECTURAL	25,000	25,000	-	-	-	25,000
431500 CONSULTING SERVICES	285,900	564,798	28,010	199,111	180,333	185,354
432100 FREIGHT & EXPRESS	7,000	7,485	-	3,345	2,313	1,827
432200 POSTAGE	64,650	64,650	149	37,603	-	27,047
432300 TRAVEL	36,400	36,283	140	5,736	-	30,547
432400 DATA COMMUNICATIONS	281,800	283,758	22,541	250,470	-	33,288
432401 CELLULAR PHONE	10,080	10,080	860	9,507	-	573
432500 CONFERENCES	143,100	142,600	-	30,816	8,450	103,334
432501 IN HOUSE CONFERENCE	96,530	97,030	3,086	27,209	1,035	68,786
433100 OUTSIDE PRINTING	177,116	172,370	3,254	63,735	2,137	106,498
433200 PUBLICATION OF LEGAL NOTICES	1,800	1,800	78	1,218	-	582
434100 WORKER'S COMPENSATION	172,612	173,694	-	75,670	-	98,025
434200 PACKAGE	261,023	253,383	-	161,319	-	92,064
434201 EXCESS LIABILITY	11,179	17,179	-	17,051	-	129
434202 AUTOMOBILE	21,162	21,162	-	20,025	-	1,138
434500 OFFICIAL BONDS	1,080	1,080	-	975	-	105
434501 PUBLIC OFFICIALS & EE LIAB	17,280	17,280	-	15,504	-	1,776
434502 BROKERAGE FEE	18,360	20,000	-	20,000	-	-
435100 ELECTRICITY	1,194,813	1,258,289	62,678	705,913	457,616	94,760
435200 NATURAL GAS	146,856	161,852	4,079	68,320	56,493	37,038
435300 HEAT/STEAM	400,190	422,766	20,220	218,057	154,519	50,190
435400 WATER	83,896	84,507	4,477	52,597	29,489	2,421
435401 COOLING/CHILLED WATER	553,664	553,664	39,249	454,672	81,151	17,842
435500 STORMWATER	24,990	24,990	11,048	22,547	406	2,037
435900 SEWAGE	96,789	98,072	4,863	70,496	26,760	815
436100 REP & MAINT-STRUCTURE	573,500	757,213	63,059	601,500	94,120	61,594
436101 ELECTRICAL	672,000	672,000	7,795	175,696	188,600	307,704



	<b>Original Budget</b>	<b>Revised Budget</b>	<b>MTD</b>	<b>YTD</b>	<b>P.O.</b>	<b>Available Budget</b>
436102 PLUMBING	100,000	100,000	768	41,999	2,719	55,282
436103 PEST SERVICES	35,000	35,000	-	8,934	16,566	9,500
436104 ELEVATOR SERVICES	101,000	137,000	14,450	95,069	30,219	11,712
436110 CLEANING SERVICES	1,125,311	1,217,272	75,782	802,563	267,545	147,164
436200 REP & MAINT-EQUIPMENT	217,000	221,370	6,289	104,756	7,798	108,816
436201 REP & MAINT-HEATING & AIR	467,000	490,001	54,146	310,619	106,546	72,836
436202 REP & MAINT -AUTO	63,000	66,533	2,878	32,779	7,485	26,269
436203 REP & MAINT-COMPUTERS	361,600	380,324	48,350	370,028	-	10,295
437200 EQUIPMENT RENTAL	83,800	83,800	4,699	58,618	-	25,182
437300 REAL ESTATE RENTAL	448,458	448,458	938	303,335	-	145,123
439100 CLAIMS, AWARDS, INDEMNITIES	25,000	9,000	-	-	-	9,000
439600 TRASH REMOVAL	68,563	105,523	9,345	86,980	17,480	1,063
439601 SNOW REMOVAL	382,500	347,420	-	141,000	33,646	172,774
439602 LAWN & LANDSCAPING	325,121	307,961	33,352	244,373	25,659	37,929
439800 DUES & MEMBERSHIPS	55,390	58,067	2,800	49,142	2,160	6,765
439901 COMPUTER SERVICES	297,500	172,549	5,154	145,496	5,391	21,662
439902 PAYROLL SERVICES	140,000	140,000	6,546	108,425	-	31,575
439903 SECURITY SERVICES	1,349,637	1,377,449	73,883	808,278	219,810	349,361
439904 BANK FEES/CREDIT CARD FEES	65,000	65,000	5,891	52,853	-	12,147
439905 OTHER CONTRACTUAL SERVICES	699,423	764,972	83,480	485,110	92,785	187,077
439906 RECRUITMENT EXPENSES	24,300	24,300	4,246	8,482	-	15,818
439907 EVENTS & PR	56,700	42,584	(1,120)	19,624	1,320	21,640
439910 PROGRAMMING	77,500	77,500	731	8,154	871	68,475
439911 PROGRAMMING-JUV.	150,000	150,000	1,426	31,119	10,188	108,693
439912 PROGRAMMING ADULT - CENTRAL	25,000	25,000	-	2,650	-	22,350
439913 PROGRAMMING EXHIBITS - CENTRAL	5,000	5,000	-	-	-	5,000
439930 MATERIALS CONTRACTUAL	2,129,795	3,129,795	297,256	2,494,721	-	635,074
451100 AUDIT FEES	15,000	15,000	-	-	-	15,000
452002 TRANSFERS IN/OUT	-	-	-	-	-	-
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>14,491,368</b>	<b>16,181,059</b>	<b>977,250</b>	<b>10,275,924</b>	<b>2,131,611</b>	<b>3,773,524</b>
<b>CAPITAL</b>						
443500 BUILDING	-	232,000	150	12,761	41,569	177,669
445100 CAPITAL - FURNITURE	-	7,154	-	7,154	-	-
445200 VEHICLES	80,000	104,663	-	41,745	-	62,918
445300 CAPITAL - EQUIPMENT	-	15,582	-	15,582	-	-
445301 COMPUTER EQUIPMENT	50,000	50,000	-	-	-	50,000
449000 BOOKS & MATERIALS	3,884,250	2,884,250	394,759	1,787,040	-	1,097,210
449100 UNPROCESSED PAPERBACK BOOKS	137,000	232,667	-	46,986	48,427	137,254
<b>CAPITAL Total</b>	<b>4,151,250</b>	<b>3,526,315</b>	<b>394,909</b>	<b>1,911,267</b>	<b>89,997</b>	<b>1,525,051</b>
<b>EXPENSE Total</b>	<b>48,658,498</b>	<b>49,632,527</b>	<b>3,274,516</b>	<b>36,138,726</b>	<b>2,317,713</b>	<b>11,176,088</b>

**Indianapolis-Marion County Public Library**  
**Cashflow Projections - Operating Fund**  
**January 1 - December 31, 2020**

	Actual January	Actual February	Actual March	Actual April	Actual May	Actual June	Actual July	Actual August	Actual September	Actual October	Actual November	Projected December	Projected Y-T-D	Revised Budget	Variance
Beginning Balance	\$ 25,151,724	\$ 21,844,102	\$ 19,749,084	\$ 16,839,377	\$ 16,600,297	\$ 16,900,076	\$ 28,817,878	\$ 25,854,919	\$ 23,325,839	\$ 21,097,506	\$ 21,469,319	\$ 21,487,645	\$ 25,151,724	\$ 25,151,724	
<b>Receipts:</b>															
PROPERTY TAX	-	-	-	1,350,000	2,825,000	12,754,357	-	-	-	3,928,523	2,869,512	9,914,559	33,641,951	35,756,871	(2,114,920)
PROPERTY TAX CAPS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
E-RATE REVENUE	16,060	13,050	13,720	-	-	-	54,215	52,628	13,549	14,642	14,842	14,842	207,548	248,400	(40,852)
FINANCIAL INSTITUTION TAX REV	-	-	-	-	-	202,569	-	-	-	-	-	-	142,433	345,002	261,850
LICENSE EXCISE TAX REVENUE	-	-	-	-	-	1,494,547	-	-	-	-	-	-	1,289,128	2,783,675	2,774,272
LOCAL OPTION INCOME TAX	321,215	321,215	321,215	321,215	642,431	121,309	321,215	321,215	321,215	321,215	321,215	321,215	3,975,893	3,854,584	121,309
COUNTY OPTION INCOME TAX	38,943	38,943	38,943	38,943	56,047	38,943	38,943	38,943	38,943	38,943	38,943	38,943	38,943	484,415	467,329
COMMERCIAL VEHICLE TAX REVENUE	-	-	-	-	-	141,293	-	-	-	-	-	-	136,198	277,491	302,664
IN LIEU OF PROP. TAX	-	-	-	-	-	13,165	-	-	-	-	-	-	14,430	27,595	29,440
COPY MACHINE REVENUE	126	-	-	-	-	-	-	-	-	-	-	-	126	-	126
PUBLIC PRINTING REVENUE	26,742	30,311	18,784	-	16	4,166	20,397	18,448	22,995	23,271	18,546	20,234	203,910	351,300	(147,390)
FAX TRANSMISSION REVENUE	5,514	6,375	4,785	-	21	1,559	5,461	6,885	7,744	7,600	6,463	5,000	57,405	60,000	(2,595)
PROCTORING EXAMS	250	227	285	-	35	29	28	86	125	86	52	406	1,523	3,800	(2,277)
PLAC. CARD DISTRIBUTION REVENUE	-	-	-	53,719	-	-	-	-	-	-	-	-	53,719	83,000	(29,281)
USAGE FEE REVENUE	1,870	1,120	970	770	20	1,570	840	820	750	725	-	2,280	11,735	12,000	(265)
SET-UP & SERVICE - TAXABLE	-	-	750	-	-	1,550	2,925	1,750	400	1,650	750	1,229	11,004	15,000	(3,996)
SET-UP & SERVICE - NON-TAXABLE	80	1,260	250	(625)	-	500	1,000	500	600	500	250	785	4,600	12,000	(7,400)
SECURITY SERVICES REVENUE	567	1,740	400	(540)	-	750	1,380	780	1,110	660	270	1,153	8,270	18,000	(9,730)
EVENT SECURITY	-	-	360	-	-	600	1,320	480	-	840	360	-	3,960	-	3,960
PARKING REVENUE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CAFE REVENUE	615	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CATERING REVENUE	6,177	1,636	94	70	-	-	-	2,985	4,039	3,638	-	-	18,639	60,000	(41,361)
FINES	40,476	39,316	28,522	2,635	5,251	11,344	15,260	13,491	12,151	12,109	10,174	-	190,728	650,000	(459,272)
OTHER CARD REVENUE	195	585	195	-	-	65	65	65	195	195	195	-	1,591	2,000	(409)
HEADSET REVENUE	407	54	258	-	4	54	219	230	307	230	397	397	2,771	7,000	(4,229)
USB REVENUE	390	472	327	-	-	131	260	286	315	218	173	235	2,806	6,000	(3,194)
LIBRARY TOIES	127	172	115	-	19	28	60	67	70	70	50	88	867	2,500	(1,633)
MISCELLANEOUS REVENUE	256	335	191	-	47	41	18	41	5,241	3,612	92	158	10,201	2,500	7,701
REVENUE ADJUSTMENT	(16)	1	1,761	(661)	-	(0)	-	-	-	-	-	-	1,086	-	1,086
INTEREST INCOME	53,268	47,272	31,085	13,927	8,950	6,604	5,675	4,415	6,111	5,526	4,929	3,000	190,762	170,000	20,762
FACILITY RIL REV - TAXABLE	6,116	8,430	4,478	(1,420)	(60)	220	2,127	4,666	871	4,617	(1,176)	3,614	32,483	100,000	(67,517)
FACILITY RENTAL REV - NONTAX	2,299	2,560	(80)	(560)	-	-	-	(2,380)	-	-	-	-	1,839	64,000	(62,161)
EQUIPMENT RENTAL REV - TAXABLE	-	-	600	-	-	900	2,250	850	200	1,700	600	-	7,100	1,000	6,100
EQUIPMENT RENTAL REV - NONTAX	-	300	-	-	-	-	-	-	-	-	-	-	300	2,500	(2,200)
FOUNDATION CONTRIBUTION	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OTHER GRANTS	-	-	-	-	-	-	-	225,000	-	-	-	-	225,000	225,000	-
TRANSFER IN	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SALE OF SURPLUS PROPERTY	-	-	-	-	-	-	45,780	-	-	-	2,075	3,850	51,705	-	51,705
REFUNDS	954	2,577	244	337,660	16	-	-	31	-	-	-	-	341,481	5,000	336,481
REIMBURSEMENT FOR SERVICES	5,741	5,113	-	-	-	102,721	-	-	16,128	71,031	2,000	-	202,734	175,000	27,734
INSURANCE REIMBURSEMENTS	-	-	-	1,021,821	-	-	-	-	-	-	-	-	1,021,821	20,000	1,001,821
<b>Total Receipts</b>	<b>528,372</b>	<b>523,444</b>	<b>468,252</b>	<b>3,137,166</b>	<b>3,537,748</b>	<b>14,898,991</b>	<b>519,436</b>	<b>692,223</b>	<b>453,528</b>	<b>4,444,047</b>	<b>3,292,408</b>	<b>11,910,811</b>	<b>44,406,425</b>	<b>45,755,010</b>	<b>(1,348,584)</b>
<b>Expenditures:</b>															
PERSONAL SERVICES & BENEFITS	2,517,344	1,811,832	2,278,595	1,976,501	2,504,573	2,007,025	1,915,971	1,964,663	1,878,521	2,592,597	2,001,116	2,050,440	25,499,177	28,533,984	3,034,807
SUPPLIES	99,329	44,442	34,784	26,109	25,100	118,457	73,670	42,628	66,206	70,831	(98,759)	131,000	633,798	1,405,276	771,478
OTHER SERVICES AND CHARGES	960,473	754,046	1,038,665	1,337,350	748,610	958,398	935,745	858,960	792,106	914,321	977,250	1,511,078	11,787,003	16,716,181	4,929,178
LIBRARY MATERIALS CAPITAL OUTLAY	259,304	3,070	25,220	36,285	26,236	57,208	331,326	409,675	266,116	101,917	394,909	1,575,048	3,486,315	3,486,315	-
TRANSFER OUT	-	-	-	-	-	-	-	-	-	-	-	-	1,000,000	1,000,000	(1,000,000)
<b>Total Expenditures</b>	<b>3,836,450</b>	<b>2,613,391</b>	<b>3,377,264</b>	<b>3,376,245</b>	<b>3,304,519</b>	<b>3,141,088</b>	<b>3,256,712</b>	<b>3,275,925</b>	<b>3,002,950</b>	<b>3,679,665</b>	<b>3,274,516</b>	<b>6,267,566</b>	<b>42,406,292</b>	<b>50,141,755</b>	<b>7,735,463</b>
Change in Payables/Petty Cash/Correction*	455	(5,071)	(695)	-	66,550	159,899	(225,683)	54,623	321,089	(392,569)	435	-	(20,967)	-	-
<b>Ending Balance</b>	<b>\$ 21,844,102</b>	<b>\$ 19,749,084</b>	<b>\$ 16,839,377</b>	<b>\$ 16,600,297</b>	<b>\$ 16,900,076</b>	<b>\$ 28,817,878</b>	<b>\$ 25,854,919</b>	<b>\$ 23,325,839</b>	<b>\$ 21,097,506</b>	<b>\$ 21,469,319</b>	<b>\$ 21,487,645</b>	<b>\$ 27,130,889</b>	<b>\$ 27,130,889</b>	<b>\$ 20,764,978</b>	

**Indianapolis-Marion County Public Library**  
**Receipts & Disbursements**  
**Month Ended November 30, 2020**

<b>FUND</b>	<b>CASH AND</b>	<b>RECEIPTS</b>	<b>DISBURSEMENTS</b>	<b>CASH AND</b>
	<b>INVESTMENTS</b>			<b>INVESTMENTS</b>
	<b>10/31/2020</b>			<b>11/30/2020</b>
101 Total Operating	21,469,319	3,292,408	3,274,082	21,487,645
104 Total Fines	71	36,750	36,750	71
226 Total Parking Garage	787,761	1,827	12,017	777,571
230 Total Grant	435,555	87,707	33,752	489,510
245 Total Rainy Day	5,512,225	935	7,645	5,505,515
270 Total Shared System	211,590	404	7,207	204,786
276 Total Cares Grany Fund		172,314	172,314	-
301 Total BIRF 1	2,597,585	626	400	2,597,811
321 Total BIRF 2	337,488	-	-	337,488
471 Total Library Improvement Reserve Fund	2,460,488	432	-	2,460,921
472 Total Construction	-	-	-	-
475 Total 2015 Bond RFID Books & Materials	1,405	-	-	1,405
476 Total 2016 Bond - Michigan Rd	7,342	-	521	6,821
477 Total 2017A Bond - Brightwood	252,989	-	3,406	249,584
478 Total 2017B Bond - Eagle	580,886	-	27,313	553,572
479 Total 2018A Bond - AHS/ILS/Fac Improvmts	2,137,458	-	162,381	1,975,077
480 Total 2018 BBond - West Perry Branch	6,223,766	-	748,918	5,474,848
481 Total 2019 Bond - LAW WAY Renovation	246,211	-	14,786	231,425
482 Total 2020 Bond - Fac Renov Equip Acq	53,400	5,296,113	66,347	5,283,166
800 Total Gift	1,370,200	165,003	35,317	1,499,886
806 Total Payroll Liabilities (1)	110,641	103,958	139,943	74,656
812 Total Foundation Agency Fund	1,003	358	-	1,361
813 Total Staff Association Agency Fund	31	-	-	31
814 Total Sales Tax Agency Fund	722	380	1,013	89
815 Total PLAC Card Revenue Agency Fund	10,290	585	3,315	7,560

**Indianapolis Marion County Public Library  
Status of the Treasury  
Investment Report  
Month Ended November 30, 2020**

**Chase Savings Account**

	Balance November 30, 2020	Interest Earned November 30, 2020
Operating Fund	\$ 5,002,231	\$ 123
Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 409,205	\$ 10
Bond & Interest Redemption Fd	\$ 0	\$ -
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 404,724	\$ 10
Gift Fund	\$ 58	\$ 5
<b>Total Chase Savings Account</b>	<b>\$ 6,022,997</b>	<b>\$ 148</b>

The average savings account rate for November was 0.03%

**Previous Month's Chase Savings Account Activity**

	Balance October 31, 2020	Interest Earned October 31, 2020
Operating Fund	\$ 5,002,107	\$ 127
Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 409,195	\$ 10
Bond & Interest Redemption Fd	\$ 0	\$ -
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 404,714	\$ 10
Gift Fund	\$ 53	\$ 5
<b>Total Chase Savings Account</b>	<b>\$ 6,022,849</b>	<b>\$ 153</b>

The average savings account rate for October was 0.03%

**Fifth Third Bank Investment Account**

	Balance November 30, 2020	Interest Earned November 30, 2020
Library Improvement Reserve Fd	\$ 2,228,505	\$ 432
Rainy Day Fund	\$ 4,457,601	\$ 864
<b>Total Fifth Third Bank</b>	<b>\$ 6,686,107</b>	<b>\$ 1,296</b>

The average investment account rate for November was 0.23%

**Previous Month's Fifth Third Bank Investment Account**

	Balance October 31, 2020	Interest Earned October 31, 2020
Library Improvement Reserve Fd	\$ 2,228,073	\$ 536
Rainy Day Fund	\$ 4,456,737	\$ 1,071
<b>Total Fifth Third Bank</b>	<b>\$ 6,684,810</b>	<b>\$ 1,607</b>

The average investment account rate for October was 0.29%

**Hoosier Fund Account Income**

	Balance November 30, 2020	Interest Earned November 30, 2020
Operating Fund	\$ 8,652,619	\$ 3,975
Rainy Day Fund	\$ 179,351	\$ 61
2017A Brightwood Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ 3,062,846	\$ -
2018A Multi-Project Fund	\$ 1,751,796	\$ -
Bond & Interest Redemption Fd	\$ 24,726	\$ 626
2019 Lawrence/Wayne Project Fund	\$ -	\$ -
<b>Total Hoosier Fund Account</b>	<b>\$ 13,671,337</b>	<b>\$ 4,662</b>

The average Hoosier Fund account rate for November was 0.41%

**Previous Month's Hoosier Fund Account Income**

	Balance October 31, 2020	Interest Earned October 31, 2020
Operating Fund	\$ 8,648,643	\$ 4,316
Rainy Day Fund	\$ 179,290	\$ 66
2017A Brightwood Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ 3,062,846	\$ -
2018A Multi-Project Fund	\$ 2,323,565	\$ -
Bond & Interest Redemption Fd	\$ 24,100	\$ 855
2019 Lawrence/Wayne Project Fund	\$ 428,231	\$ 158
<b>Total Hoosier Fund Account</b>	<b>\$ 14,666,675</b>	<b>\$ 5,395</b>

The average Hoosier Fund account rate for October was 0.43%

**TrustIndiana**

	Balance November 30, 2020	Interest Earned November 30, 2020
Operating Fund	\$ 6,423,684	\$ 822
2015 RFID Project Fund	\$ -	\$ -
2017A Brightwood Project Fund	\$ -	\$ -
2017B Eagle Project Fund	\$ 479,471	\$ -
2018B West Perry Project Fund	\$ 2,890,752	\$ -
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,251	\$ -
<b>Total TrustIndiana Account</b>	<b>\$ 10,335,056</b>	<b>\$ 822</b>

The average TrustIndiana account rate for November was 0.09%

**Previous Month's TrustIndiana**

	Balance October 31, 2020	Interest Earned October 31, 2020
Operating Fund	\$ 6,422,863	\$ 1,073
2015 RFID Project Fund	\$ 150,000	\$ -
2017A Brightwood Project Fund	\$ 0	\$ -
2017B Eagle Project Fund	\$ 579,471	\$ -
2018B West Perry Project Fund	\$ 3,890,752	\$ -
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,251	\$ 14
<b>Total TrustIndiana Account</b>	<b>\$ 11,584,234</b>	<b>\$ 1,087</b>

The average TrustIndiana account rate for October was 0.11%

**U. S. Bank**

	Balance November 30, 2020	Interest Earned November 30, 2020
Operating Fund	\$ 1,053,295	\$ 9
<b>Total U. S. Bank</b>	<b>\$ 1,053,295</b>	<b>\$ 9</b>

The average U. S. Bank account rate for November was 0.01%

**Previous Month's U.S. Bank**

	Balance October 31, 2020	Interest Earned October 31, 2020
Operating Fund	\$ 1,053,286	\$ 9
<b>Total U. S. Bank</b>	<b>\$ 1,053,286</b>	<b>\$ 9</b>

The average U. S. Bank account rate for October was 0.01%

**Indianapolis-Marion County Public Library**  
**Fund 301 and 321 - Bond and Interest Funds - Detailed Income Statement**  
**Month Ended November 30, 2020**

	<b>ORIGINAL BUDGET</b>	<b>REVISED BUDG.</b>	<b>MTD</b>	<b>YTD</b>	<b>P.O.</b>	<b>AVAILABLE BUDG.</b>
<b>REVENUES</b>						
<b>Property Taxes</b>						
311000 PROPERTY TAX	12,882,655	12,882,655	-	6,328,213	-	6,554,442
<b>Property Taxes Total</b>	<b>12,882,655</b>	<b>12,882,655</b>	<b>-</b>	<b>6,328,213</b>	<b>-</b>	<b>6,554,442</b>
<b>Intergovernmental</b>						
335100 FINANCIAL INSTITUTION T	71,439	71,439	-	57,670	-	13,769
335200 LICENSE EXCISE TAX REVE	751,196	751,196	-	423,219	-	327,977
335700 COMMERCIAL VEHICLE TAX	59,660	59,660	-	40,225	-	19,435
339000 IN LIEU OF PROP. TAX	8,441	8,441	-	3,747	-	4,694
<b>Intergovernmental Total</b>	<b>890,736</b>	<b>890,736</b>	<b>-</b>	<b>524,861</b>	<b>-</b>	<b>365,875</b>
<b>Miscellaneous</b>						
361000 INTEREST INCOME	-	-	626	21,028	-	(21,028)
<b>Miscellaneous Total</b>	<b>-</b>	<b>-</b>	<b>626</b>	<b>21,028</b>	<b>-</b>	<b>(21,028)</b>
<b>REVENUES Total</b>	<b>13,773,391</b>	<b>13,773,391</b>	<b>626</b>	<b>6,874,103</b>	<b>-</b>	<b>6,899,288</b>
<b>EXPENSES</b>						
<b>Other Services and Charges</b>						
439904 BANK FEES/CREDIT CARD F	6,750	6,750	400	3,900	-	2,850
438100 PRINCIPAL	14,795,000	14,795,000	-	8,920,000	-	5,875,000
438200 INTEREST	1,848,161	1,848,161	-	1,242,466	-	605,695
<b>Other Services and Charges Total</b>	<b>16,649,911</b>	<b>16,649,911</b>	<b>400</b>	<b>10,166,366</b>	<b>-</b>	<b>6,483,545</b>
<b>EXPENSES Total</b>	<b>16,649,911</b>	<b>16,649,911</b>	<b>400</b>	<b>10,166,366</b>	<b>-</b>	<b>6,483,545</b>

**Indianapolis-Marion County Public Library**  
**Fund 245 - Rainy Day Fund - Detailed Income Statement**  
**Month Ended November 30, 2020**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>MISCELLANEOUS</b>						
361000 INTEREST INCOME	30,000	30,000	935	46,690	-	(16,690)
<b>MISCELLANEOUS Total</b>	<b>30,000</b>	<b>30,000</b>	<b>935</b>	<b>46,690</b>	<b>-</b>	<b>(16,690)</b>
<b>REVENUE Total</b>	<b>30,000</b>	<b>30,000</b>	<b>935</b>	<b>46,690</b>	<b>-</b>	<b>(16,690)</b>
<b>EXPENSE</b>						
<b>OTHER SERVICES AND CHARGES</b>						
431100 LEGAL SERVICES	100,000	94,788	-	15,592	-	79,196
431200 ENGINEERING & ARCHITECTURAL	400,000	563,113	5,250	16,800	167,313	379,000
431500 CONSULTING SERVICES	-	7,521	1,600	9,550	102,391	(104,421)
438400 ISSUANCE COSTS	-	1,013	795	2,483	-	(1,470)
452002 TRANSFERS IN/OUT	-	-	-	(205,070)	-	205,070
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>500,000</b>	<b>666,433</b>	<b>7,645</b>	<b>(160,646)</b>	<b>269,704</b>	<b>557,375</b>
<b>CAPITAL</b>						
441000 LAND	500,000	500,000	-	5,000	-	495,000
443500 BUILDING	1,000,000	1,000,000	-	-	-	1,000,000
<b>CAPITAL Total</b>	<b>1,500,000</b>	<b>1,500,000</b>	<b>-</b>	<b>5,000</b>	<b>-</b>	<b>1,495,000</b>
<b>EXPENSE Total</b>	<b>2,000,000</b>	<b>2,166,433</b>	<b>7,645</b>	<b>(155,646)</b>	<b>269,704</b>	<b>2,052,375</b>

**Indianapolis-Marion County Public Library**  
**Fund 471 - Library Improvement Reserve Fund - Detailed Income Statement**  
**Month Ended November 30, 2020**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>MISCELLANEOUS</b>						
361000 INTEREST INCOME	40,000	40,000	432	22,342	-	17,658
<b>MISCELLANEOUS Total</b>	<b>40,000</b>	<b>40,000</b>	<b>432</b>	<b>22,342</b>	<b>-</b>	<b>17,658</b>
<b>REVENUE Total</b>	<b>40,000</b>	<b>40,000</b>	<b>432</b>	<b>22,342</b>	<b>-</b>	<b>17,658</b>
<b>EXPENSE</b>						
<b>OTHER SERVICES AND CHARGES</b>						
436100 REP & MAINT-STRUCTURE	600,000	910,795	-	282,355	28,441	600,000
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>600,000</b>	<b>910,795</b>	<b>-</b>	<b>282,355</b>	<b>28,441</b>	<b>600,000</b>
<b>CAPITAL</b>						
444501 COMPUTER SOFTWARE	-	259,563	-	5,738	224,177	29,649
<b>CAPITAL Total</b>	<b>-</b>	<b>259,563</b>	<b>-</b>	<b>5,738</b>	<b>224,177</b>	<b>29,649</b>
<b>EXPENSE Total</b>	<b>600,000</b>	<b>1,170,358</b>	<b>-</b>	<b>288,092</b>	<b>252,618</b>	<b>629,649</b>

**Indianapolis-Marion County Public Library**  
**Fund 226 - Parking Garage - Detailed Income Statement**  
**Month Ended November 30, 2020**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>CHARGES FOR SERVICES</b>						
347610 PARKING REVENUE	120,000	120,000	1,417	100,298	-	19,702
347611 EVENTS PARKING	8,000	8,000	400	5,538	-	2,463
<b>CHARGES FOR SERVICES Total</b>	<b>128,000</b>	<b>128,000</b>	<b>1,817</b>	<b>105,836</b>	<b>-</b>	<b>22,164</b>
<b>MISCELLANEOUS</b>						
361000 INTEREST INCOME	5,000	5,000	10	516	-	4,484
<b>MISCELLANEOUS Total</b>	<b>5,000</b>	<b>5,000</b>	<b>10</b>	<b>516</b>	<b>-</b>	<b>4,484</b>
<b>REVENUE Total</b>	<b>133,000</b>	<b>133,000</b>	<b>1,827</b>	<b>106,351</b>	<b>-</b>	<b>26,649</b>
<b>EXPENSE</b>						
<b>SUPPLIES</b>						
421200 PRINTER SUPPLIES	2,000	2,000	-	870	-	1,131
421500 OFFICE SUPPLIES - FAC/PURCH	6,000	6,000	92	1,383	-	4,617
422310 CLEANING & SANITATION	100	100	-	-	-	100
<b>SUPPLIES Total</b>	<b>8,100</b>	<b>8,100</b>	<b>92</b>	<b>2,253</b>	<b>-</b>	<b>5,847</b>
<b>OTHER SERVICES AND CHARGES</b>						
431100 LEGAL SERVICES	1,000	1,000	-	-	-	1,000
431501 PARKING GARAGE CONTRACTUAL	12,000	12,000	2,000	12,000	-	-
432200 POSTAGE	500	500	-	-	-	500
432400 DATA COMMUNICATIONS	4,000	5,025	1,099	4,935	-	90
434201 EXCESS LIABILITY	5,000	7,000	810	6,368	-	632
436100 REP & MAINT-STRUCTURE	15,000	10,000	-	-	-	10,000
436110 CLEANING SERVICES	8,000	8,000	-	4,405	-	3,595
436200 REP & MAINT-EQUIPMENT	8,000	8,000	-	409	-	7,591
436201 REP & MAINT-HEATING & AIR	123,062	146,124	-	-	23,062	123,062
439904 BANK FEES/CREDIT CARD FEES	7,000	7,000	192	3,575	-	3,425
439905 OTHER CONTRACTUAL SERVICES	45,000	47,000	7,825	49,828	-	(2,828)
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>228,562</b>	<b>251,649</b>	<b>11,925</b>	<b>81,519</b>	<b>23,062</b>	<b>147,068</b>
<b>CAPITAL</b>						
445300 CAPITAL - EQUIPMENT	242,000	242,000	-	-	-	242,000
<b>CAPITAL Total</b>	<b>242,000</b>	<b>242,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>242,000</b>
<b>EXPENSE Total</b>	<b>478,662</b>	<b>501,749</b>	<b>12,017</b>	<b>83,772</b>	<b>23,062</b>	<b>394,915</b>



**Indianapolis-Marion County Public Library**  
**Fund 270 - Shared System - Detailed Income Statement**  
**Month Ended November 30, 2020**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>CHARGES FOR SERVICES</b>						
347640 SHARED SYSTEM REVENUE	-	-	404	11,832	-	(11,832)
<b>CHARGES FOR SERVICES Total</b>	-	-	<b>404</b>	<b>11,832</b>	-	<b>(11,832)</b>
<b>REVENUE Total</b>	-	-	<b>404</b>	<b>11,832</b>	-	<b>(11,832)</b>
<b>EXPENSE</b>						
<b>PERSONAL SERVICES</b>						
411000 SALARIES APPOINTED STAFF	56,824	56,824	4,747	57,129	-	(305)
413100 FICA AND MEDICARE	4,347	4,347	337	3,712	-	635
413300 PERF/INPRS	8,069	8,069	1,011	8,088	-	(19)
<b>PERSONAL SERVICES Total</b>	<b>69,240</b>	<b>69,240</b>	<b>6,095</b>	<b>68,930</b>	-	<b>310</b>
<b>SUPPLIES</b>						
421600 LIBRARY SUPPLIES	2,060	6,724	196	807	4,412	1,505
<b>SUPPLIES Total</b>	<b>2,060</b>	<b>6,724</b>	<b>196</b>	<b>807</b>	<b>4,412</b>	<b>1,505</b>
<b>OTHER SERVICES AND CHARGES</b>						
431500 CONSULTING SERVICES	5,000	5,000	-	-	-	5,000
432300 TRAVEL	1,836	1,836	-	-	-	1,836
432501 IN HOUSE CONFERENCE	250	250	-	-	-	250
439901 COMPUTER SERVICES	-	916	916	916	-	0
439907 EVENTS & PR	510	510	-	-	-	510
439909 REIMBURSEMENT FOR SERVICES EXP	77,250	102,450	-	97,402	-	5,048
439930 MATERIALS CONTRACTUAL	-	2,700	-	2,656	-	44
439931 E-BOOKS	12,100	12,100	-	-	-	12,100
452002 TRANSFERS IN/OUT	-	-	-	-	-	-
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>96,946</b>	<b>125,762</b>	<b>916</b>	<b>100,973</b>	-	<b>24,789</b>
<b>EXPENSE Total</b>	<b>168,246</b>	<b>201,726</b>	<b>7,207</b>	<b>170,710</b>	<b>4,412</b>	<b>26,604</b>

**Indianapolis-Marion County Public Library**  
**Fund 800 & 230 - Gift and Grant - Detailed Income Statement**  
**Month Ended November 30, 2020**

	MTD	YTD
<b>REVENUE</b>		
<b>MISCELLANEOUS</b>		
334700 GRANTS - LSTA	-	(7,998)
360000 MISCELLANEOUS REVENUE	-	(540)
360001 REVENUE ADJUSTMENT	-	-
361000 INTEREST INCOME	(5)	(343)
367000 FOUNDATION CONTRIBUTION	(165,003)	(2,162,193)
367002 FOUNDATIONS - DESIGNATED GIFTS	-	-
367004 OTHER GRANTS	(87,702)	(355,022)
399000 REIMBURSEMENT FOR SERVICES	-	(7,255)
<b>MISCELLANEOUS Total</b>	<b>(252,710)</b>	<b>(2,533,352)</b>
<b>REVENUE Total</b>	<b>(252,710)</b>	<b>(2,533,352)</b>
<b>EXPENSE</b>		
<b>PERSONAL SERVICES</b>		
411000 SALARIES APPOINTED STAFF	14,200	289,617
412000 SALARIES HOURLY STAFF	712	30,274
413001 LONG TERM DISABILITY INSURANCE	-	-
413100 FICA AND MEDICARE	322	3,864
413300 PERF/INPRS	901	7,209
413500 MEDICAL & DENTAL INSURANCE	3,489	28,109
413600 GROUP LIFE INSURANCE	-	-
<b>PERSONAL SERVICES Total</b>	<b>19,625</b>	<b>359,073</b>
<b>SUPPLIES</b>		
421500 OFFICE SUPPLIES - FAC/PURCH	-	282
421600 LIBRARY SUPPLIES	-	2,112
421700 DEPARTMENT OFFICE SUPPLIES	1,135	149,975
<b>SUPPLIES Total</b>	<b>1,135</b>	<b>152,369</b>
<b>OTHER SERVICES AND CHARGES</b>		
431500 CONSULTING SERVICES	4,058	39,957
432100 FREIGHT & EXPRESS	-	-
432300 TRAVEL	-	-
432400 DATA COMMUNICATIONS	4,062	48,798
432500 CONFERENCES	2,000	4,946
432501 IN HOUSE CONFERENCE	-	-
433100 OUTSIDE PRINTING	-	9,942
436100 REP & MAINT-STRUCTURE	-	-
439800 DUES & MEMBERSHIPS	-	250
439901 COMPUTER SERVICES	-	-
439903 SECURITY SERVICES	-	-
439905 OTHER CONTRACTUAL SERVICES	-	346,969
439907 EVENTS & PR	-	532
439910 PROGRAMMING	5,804	44,469
439911 PROGRAMMING-JUV.	2,760	32,941
439912 PROGRAMMING ADULT - CENTRAL	-	26,504

	<b>MTD</b>	<b>YTD</b>
439913 PROGRAMMING EXHIBITS - CENTRAL	-	-
439930 MATERIALS CONTRACTUAL	-	-
439934 DATABASES	-	-
<b>OTHER SERVICES AND CHARGES Total</b>	<b>18,683</b>	<b>555,307</b>
<b>CAPITAL</b>		
445100 CAPITAL - FURNITURE	-	-
445200 VEHICLES	-	-
445300 CAPITAL - EQUIPMENT	-	-
445301 COMPUTER EQUIPMENT	-	-
449000 BOOKS & MATERIALS	23,141	675,627
449100 UNPROCESSED PAPERBACK BOOKS	486	116,702
449200 ART & EXHIBITS	6,000	6,000
<b>CAPITAL Total</b>	<b>29,626</b>	<b>798,329</b>
<b>OTHER FINANCING SRCS</b>		
459000 REFUNDS	-	20,653
459001 UNRESTRICTED EXPENSES	-	-
<b>OTHER FINANCING SRCS Total</b>	<b>-</b>	<b>20,653</b>
<b>EXPENSE Total</b>	<b>69,070</b>	<b>1,885,731</b>

**Indianapolis-Marion County Public Library**  
**Summary of Construction Fund Cash Balances**  
**Month Ended November 30, 2020**

**Construction Fund Cash Balances - Does Not Include Retainage Withheld**

Fund 475 - Restricted - RFID Project	1,405.33
Fund 476 - Restricted - Michigan Road Project	6,820.97
Fund 477 - Restricted - Brightwood Project	62,210.54
Fund 478 - Restricted - Eagle Project	530,935.46
Fund 479 - Restricted - Multiple Projects	1,963,521.33
Fund 480 - Restricted - West Perry Project	5,137,198.78
Fund 481 - Restricted - Lawrence/ Wayne Projects	120,619.69
Fund 482 - Restricted - Multiple Projects II	5,283,165.82
Fund 472 - Construction/Foundation	0.00
<b>Total Construction Fund Cash Balances</b>	<b><u>13,105,877.92</u></b>

**Construction Fund Classification Breakdown**

Fund 475 - Restricted - RFID Project	1,405.33
Fund 476 - Restricted - Michigan Road Project	6,820.97
Fund 477 - Restricted - Brightwood Project	62,210.54
Fund 478 - Restricted - Eagle Project	530,935.46
Fund 479 - Restricted - Multiple Projects	1,963,521.33
Fund 480 - Restricted - West Perry Project	5,137,198.78
Fund 481 - Restricted - Lawrence/ Wayne Projects	120,619.69
Fund 482 - Restricted - Multiple Projects II	5,283,165.82
Fund 472 - Construction/Foundation - Assigned - Central	0.00
<b>Total Construction Fund Breakdown</b>	<b><u>13,105,877.92</u></b>

**Summary of Classifications**

Total Restricted	13,105,877.92
Total Assigned	0.00
<b>Total of All Classifications</b>	<b><u>13,105,877.92</u></b>

**Summary of Project Activity**

<b>PROJECT</b>	<b>* ADJUSTED ORIGINAL BUDGET</b>	<b>CURRENT MONTH</b>	<b>CURRENT YEAR</b>	<b>PROJECT TO DATE</b>	<b>OPEN P.O.</b>	<b>UNEXPENDED</b>
* Fund 475 - Restricted - RFID Project	2,000,000.00	0.00	262,915.53	1,998,594.67	1,250.00	155.33
* Fund 476 - Restricted - Michigan Road Project	7,719,554.17	521.40	152,961.28	7,712,733.20	0.00	6,820.97
* Fund 477 - Restricted - Brightwood Project	6,100,000.00	3,405.50	2,296,200.87	6,037,789.46	45,070.54	17,140.00
* Fund 478 - Restricted - Eagle Project	7,800,000.00	0.00	387,945.37	7,269,064.54	7,209.03	523,726.43
* Fund 479 - Restricted - Multiple Projects	5,000,000.00	162,960.85	996,136.63	3,036,478.67	342,904.80	1,620,616.53
* Fund 480 - Restricted - West Perry Project	9,600,000.00	831,759.35	3,587,821.72	4,462,801.22	5,040,116.68	97,082.10
* Fund 481 - Restricted - Lawrence/ Wayne Projects	3,183,628.84	28,637.46	3,021,009.15	3,063,009.15	106,416.19	14,203.50
* Fund 482 - Restricted - Multiple Projects II	5,349,512.62	66,346.80	66,346.80	66,346.80	18,920.00	5,264,245.82
Fund 472 - Major Repairs & Maintenance	3,454,070.94	0.00	13,241.56	3,454,070.94	0.00	0.00
<b>Total Expenditures</b>	<b><u>50,206,766.57</u></b>	<b><u>1,093,631.36</u></b>	<b><u>10,784,578.91</u></b>	<b><u>37,100,888.65</u></b>	<b><u>5,561,887.24</u></b>	<b><u>7,543,990.68</u></b>

	<b>ADJUSTED ORIGINAL BUDGET</b>	<b>CURRENT MONTH</b>	<b>CURRENT YEAR</b>	<b>PROJECT TO DATE</b>	<b>BUDGET BALANCE</b>
Interest Earnings - Foundation - Fund 472	15,270.69	0.00	0.00	15,270.69	0.00
Appropriated Interest Earnings - Fund 476	154,554.17	0.00	0.00	154,554.17	0.00
Appropriated Interest Earnings - Fund 477	155,000.00	0.00	0.00	155,000.00	0.00
Appropriated Interest Earnings - Fund 478	83,372.45	0.00	0.00	83,372.45	0.00
Appropriated Interest Earnings - Fund 480	189,043.46	0.00	0.00	189,043.46	0.00



# Board Action Request

6b

**To:** IMCPL Board  
**From:** Ijeoma Dike-Young, CFO  
**Meeting Date:** December 14, 2020  
**Approved by the Library Board:** December 14, 2020  
**Effective Date:** December 14, 2020

**Subject:** D&O Liability Insurance Renewal – Resolution 57-2020

**Recommendation:** Authorize the adoption of Resolution 57-2020

**Background:** Annually, the Library reviews our coverage for Directors and Officers (D&O) Liability and Employment Practices Liability (EPLI) coverage.

### Summary of Renewal

Coverage Summary: The Indianapolis Marion County Public Library’s Directors and Officers (D&O) Liability Policy, with Employment Practices Liability (EPLI), is set to renew on January 1, 2021. The current carrier, Continental Casualty Company (C N A), has offered to extend the current policy to August 1, 2021 so that the renewal date will coincide with the rest of the library’s insurance program.

D&O liability coverage insures the personal assets of the Library’s Directors and Officers for loss (damages and defense costs) arising out of lawsuits in conjunction with performing their duties and responsibilities in managing the Library. Common claims under this type of coverage allege mismanagement, misstatement, omission, breach of duty, and unfair competition. Coverage is provided for the directors and officers in the event they are sued for an alleged error or omission in the performance of their duties and responsibilities as a director or officer of the organization.

EPLI provides coverage for the Library against claims arising from the employment process. The most frequent types of claims covered under such policies include: wrongful termination, discrimination, sexual harassment, and retaliation.

Renewal Date/Policy Period: January 1, 2021 through August 1, 2021. In order to align renewal dates with the Library’s other lines of coverage, we have requested a shorter renewal period with a prorated premium.

Policy Premium: The total renewal premium for the period 1/1/2021-8/1/2021 is \$ 9,133. The premium is up 1% from the 2020 prorated premium. The Library staff is recommending continuing coverage with Continental Casualty Company due to the competitive quote provided.

**Strategic/Fiscal Impact:** We included this coverage in our 2021 budget and it is sufficient to cover the cost.



## Board Resolution

6b

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
RESOLUTION 57-2020  
D&O LIABILITY INSURANCE RENEWAL  
December 14, 2020**

**WHEREAS**, the desire of the Library is to maintain Directors and Officer Liability and Employment Practices Liability insurance coverage for the period January 1, 2021 through August 1, 2020, and

**WHEREAS**, the Library elected to stay with our current carrier Continental Casualty Company as they have provided our coverage for the past seven years and have traditionally provided lower rates than any other carriers, therefore

**BE IT RESOLVED**, that for the policy period January 1, 2021 through August 1, 2020, Continental Casualty Company will provide the Library's coverage related to directors and officer liability and employment practices liability at a cost of \$9,133.00.



## Board Action Request

6c

**To:** IMCPL Board

**Meeting Date:** December 14, 2020

**From:** Ijeoma Dike-Young, CFO

**Approved by the  
Library Board:** December 14, 2020

**Effective Date:** December 14, 2020

**Subject:** Resolution 58-2020 – Transfer Between Classifications and Accounts

**Recommendation:** Library staff recommends Board approval of the transfer.

**Background:** The transfers in the Operating Fund are to cover the purchase of additional supplies such as personal protective equipment, various digital, social media and repair items for the year.

**Strategic/Fiscal Impact:** These changes have no impact on the total budget for 2020 as the funds are moving from one account to another.



# Board Resolution

# 6c

## INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 58-2020 TRANSFERS BETWEEN CLASSIFICATIONS AND ACCOUNTS December 14, 2020

**WHEREAS**, certain conditions have developed since the Adoption of the 2020 Annual Budget,

**WHEREAS**, it is necessary to transfer funds between Budget Classifications and Accounts, therefore

**BE IT RESOLVED** that the following transfers and re-appropriations be made via:

<b>OPERATING FUND</b>			
<b>Decrease</b>			
FROM:			
3. OTHER SERVICES & CHARGES	10126160-433100	OUTSIDE PRINTING	<u>(\$8,000.00)</u>
3. OTHER SERVICES & CHARGES	10126180-439601	SNOW REMOVAL	<u>(\$30,000.00)</u>
<b>Increase</b>			
TO:			
2. SUPPLIES	10126160-421700	DEPARTMENT OFFICE SUPPLIES	<u>\$8,000.00</u>
2. SUPPLIES	10126180-421500	OFFICE SUPPLIES-FAC/PURCH	<u>\$30,000.00</u>





## Board Action Request

6d

**To:** IMCPL Board

**Meeting Date:** December 14, 2020

**From:** Ijeoma Dike-Young, CFO

**Approved by the  
Library Board:** December 14, 2020

**Effective Date:** December 14, 2020

**Subject:** Resolution 59-2020 – Transfer from Operating to Rainy Day Fund

**Recommendation:** Library staff recommends Board approval of the transfer.

**Background:** Under Indiana Code 36-1-8.5 and 5.1 the Library can transfer the unencumbered unrestricted balance up to 10% of the original budget of any fund of the Public Library, except for Debt Service funds, to the Rainy Day fund. The Library is setting aside funds from one time savings in 2020 to assist us in meeting our long-term capital goals.

**Strategic/Fiscal Impact:** These changes have no impact on the total budget for 2020 as the funds are moving from one account to another.



# Board Resolution

# 6d

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
RESOLUTION 59-2020  
TRANSFERS FROM OPERATING FUND TO RAINY DAY FUND  
December 14, 2020**

**WHEREAS**, the Indianapolis-Marion County Public Library desires to transfer funds from the Operating Fund to the Rainy Day Fund and;

**WHEREAS**, to meet the goals of the Library's long-term capital plan, it is crucial to set aside funds for long-term capital planning and mitigate financial risks that can occur from unforeseen revenue fluctuations and unanticipated expenditures, and

**WHEREAS**, Indiana Code 36-1-8-5 and 5.1 allows for the transfer of the unused and unencumbered balance of any fund of the Public Library to the Rainy Day fund, as described herein.

**BE IT RESOLVED** that the Indianapolis-Marion County Public Library Board of Trustees hereby authorizes the Treasurer to transfer \$1,000,000 from the Operating Fund to the Rainy Day Fund.

**ADOPTED THIS 14TH DAY OF DECEMBER, 2020**

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# Board Resolution

# 7a

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
RESOLUTION 60-2020  
ACCEPTABLE USE POLICY**

**December 14, 2020**

**WHEREAS**, the Library has conducted an annual review of the Acceptable Use Policy for internet access and usage, electronic access and use of Library on-line resources, and Library computer usage; and

**WHEREAS**, the Board of Trustees of the Indianapolis-Marion County Public Library has reviewed the Acceptable Use Policy, and determines that the policy is prudent and in the interest of the Library and its patrons.

**THEREFORE, BE IT RESOLVED** that the Board of Trustees does hereby approve and adopt the Acceptable Use Policy in the form attached to this Resolution.

Adopted this 14th day of December, 2020.

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION  
COUNTY PUBLIC LIBRARY, INDIANA**

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ATTEST: \_\_\_\_\_  
Secretary of the Board

# Acceptable Use Standards for Internet and Indianapolis Public Library (IndyPL) Computers

All electronic traffic originating from the Indianapolis Public Library connection shall be in accordance with these Acceptable Use Standards. *Failure to abide by these standards may result in the loss of internet, computer and Library privileges.*

## Cooperative Use

IndyPL has installed a PC Management system that governs the use of computers in the Library. PC users must facilitate the fair use of the Library's limited resources by observing time limits on PC use and surrendering use of the terminal when allotted time has elapsed. IndyPL reserves the right to terminate a PC session that disrupts Library services or that involves user behavior that violates the Library's policies. Tampering with or defeating time limits will result in the loss of some or all Library privileges consistent with the Library's policy on inappropriate behavior.

## Acceptable Use

Use of the Library's computers shall be guided by the following principles:

- Respect for the privacy of others.
- Adherence to the legal protection provided by copyright and license to programs and data.
- Consideration for the security and functioning of computers, computer networks, and systems.
- Adherence to IndyPL policies governing the security and functioning of computers, computer networks, and systems.

## Unacceptable Use

It is not acceptable to use the Indianapolis Public Library computers for:

- Any purposes which violate U.S., state, or local laws.
- Transmitting threatening, obscene, or harassing materials, including the use of profanity or offensive language.

- Intentional or unintentional disruption of network users, services or equipment, harm to other computer systems, including excessive bandwidth utilization.
- Distribution of unsolicited advertising.
- Tampering with computer or network security.
- Disconnecting library equipment, including monitors, network cables, and electrical cords.
- Making unauthorized entry into any systems accessible via Library computers.
- Representing oneself as another person.
- Developing and/or propagating programs that harass other users or cause harm to other computer systems (e.g. computer "viruses" and "worms").
- Copying, file sharing, downloading, or distributing commercial software or other works or material (e.g. music, movies, or other audio or digital material) in violation of state, federal, or international copyright laws.
- Accessing or loading pornographic, obscene, or sexually explicit material.
- Other uses deemed inappropriate at the discretion of IndyPL management.

Illegal acts involving the IndyPL's computers may be subject to prosecution by local, state, or federal authorities.

## Internet Safety Policy

In addition to the useful and educational information available on the internet, a great deal of content exists that is not appropriate for children. Parents or legal guardians must assume responsibility for deciding which library resources are appropriate for their own children. IndyPL enforces a policy of internet safety that includes measures to block or filter internet access for both minors and adults to certain visual depictions. IndyPL's technology protection measure is a specific system that blocks or filters specific internet sites. It protects against access by adults and minors to visual depictions that are obscene, child pornography or harmful to minors.

Filtering software is not foolproof. It diminishes the likelihood that searchers will inadvertently retrieve text or images that some may find offensive but does not eliminate that possibility. Filters sometimes block access to sites that users would consider both inoffensive and useful. IndyPL staff reserves the right to check all workstations of suspicious/inappropriate activity. In accordance with the Children's Internet Protection Act, no one under the age of 18 is permitted to access computer sites, chat rooms or email that contain obscene or sexually explicit material or other material harmful to minors.

IndyPL does not condition a child's use of our public use internet terminals on the collection of any personally identifiable information from the child. Please see the full text of IndyPL's e-privacy statement.

## Disclaimer

IndyPL provides access to the internet as a service of convenience to the public. The internet and its available resources contain a wide variety of material and opinions from varied points of view. Users need to be good information consumers, questioning the validity of the information. Not all sources on the internet provide accurate, complete, or current information. Users may encounter material that could be considered inappropriate.

Parents of minor children assume responsibility for their children's use of the internet through the Library's connection. Parents and children are encouraged to read [Netsmartz](#) Safety Tips and to explore the additional resources at Netsmartz, a resource for parents and children of all ages.

IndyPL expressly disclaims any liability or responsibility arising from access to or use of information obtained through its electronic information systems, or any consequences thereof. Conducting business or personal transactions such as credit card purchases, stock trades, bank transactions, etc., or accessing systems where such personal or business data are stored is not recommended. The Library's computing environment does not maintain sufficient safeguards to protect such activities.

Users of Library computing resources should be aware of the possibility of contamination by computer viruses and Trojans. Viruses may also spread to other computers including the user's own personal or business computers via email, or via media such as floppy, CDROM, or USB Flash Drives. Users are therefore warned that it is not possible to provide a 100% virus free environment and that the user accepts such risks while using the Library's computing resources.

## Review of IndyPL Policy

*Reviewed by the Library Board of Trustees, December 16, 2019.*





## Board Action Request

7b

**To:** IMCPL Board **Meeting Date:** December 14, 2020

**From:** Diversity, Policy and Human Resources Committee **Approved by the Library Board:**

**Effective Date:** December 14, 2020

**Subject:** 2021 Appointment List

**Recommendation:** Approval of Resolution 61-2020, 2021 Appointment List

**Background:** Resolution 61-2020 Appointment List is a routine annual resolution in which the Chief Executive Officer lists the full-time and part-time benefit eligible staff (historically referred to as Board Appointed) and the non-benefit eligible staff (historically referred to as Hourly staff) of the Indianapolis-Marion County Public Library per individual job title at this point in time. It also authorizes the adjustment of individual bi-weekly salaries and hourly rates in line with the Schedule of Pay Grades and Staff Positions as outlined in Resolution 61–2020, and any other adjustments that may be recommended, and rescinds Resolution 47-2019.

The 2021 Appointment list also reinstates the position of Director, Public Services in PG 17 which was eliminated as part of a proposed reclassification in the amended Annual Salary Resolution by the Board at the November 2020 meeting.

**Strategic/Fiscal Impact:** The financial impact has already been accounted for in the budget for 2021.



# Board Resolution

# 7b

## INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 61-2020

### APPOINTMENT LIST

DECEMBER 14, 2020

**WHEREAS**, the Chief Executive Officer has presented to the Board and the Board has reviewed the attached Appointment List which makes appointments to the staff of the Indianapolis-Marion County Public Library (“Library”) and adjustments of staff salaries and rates of compensation;

**THEREFORE, BE IT RESOLVED**, that the Board approves the attached Appointment List which sets forth the Chief Executive Officer’s appointments to the Library staff and makes adjustments of individual salaries and rates of compensation for staff in line with the Schedule of Pay Grades and Staff Positions previously approved.

**BE IT RESOLVED FURTHER**, that the approval and passage of this resolution updates, modifies and amends the Appointment List previously approved in Resolution 47-2019.

Adopted this 14th day of December, 2020.

### LIBRARY BOARD OF THE INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY, INDIANA

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ATTEST: \_\_\_\_\_  
Secretary of the Board



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Page	1	\$	10.20
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Page	1	\$	10.82
Page	1	\$	10.70
Page	1	\$	10.20
Page	1	\$	10.00
Page	1	\$	10.20
Page	1	\$	10.65
Page	1	\$	10.20
Page	1	\$	10.20
Page	1	\$	10.65
Page	1	\$	10.20
Page	1	\$	11.81
Page	1	\$	10.20
Page	1	\$	10.82
Page	1	\$	10.20

Page	1	\$	10.20
Page	1	\$	10.82
Page	1	\$	10.20
Page	1	\$	10.20
Page	1	\$	12.71
Page	1	\$	10.00
Page	1	\$	10.20
Page	1	\$	10.20
Page	1	\$	10.20
Page	1	\$	10.20
Page	1	\$	10.20
Page	1	\$	10.20
Page	1	\$	10.20
Page	1	\$	10.82
Page	1	\$	10.20
Hrly Library Assistant I	2	\$	14.07
Hrly Computer Assistant I	3	\$	14.25
Hrly Computer Assistant I	3	\$	14.25
Hrly Computer Assistant I	3	\$	14.25
Hrly Editorial Assistant	3	\$	14.25
Hrly Editorial Assistant	3	\$	14.25
Hrly Editorial Assistant	3	\$	14.25
Hrly Editorial Assistant	3	\$	14.25
Hrly Editorial Assistant	3	\$	14.25
Hrly Editorial Assistant	3	\$	14.25
Hrly Events Assisntant	3	\$	13.98
Hrly Inter-Library Loan Assistant	3	\$	20.40
Hrly Library Assistant II	3	\$	14.25
Hrly Library Assistant II	3	\$	14.68
Hrly Library Assistant II	3	\$	14.25
Hrly Library Assistant II	3	\$	14.25
Hrly Library Assistant II	3	\$	14.68
Hrly Library Assistant II	3	\$	14.25
Hrly Library Assistant II	3	\$	14.25
Hrly Library Assistant II	3	\$	15.12
Hrly Library Assistant II	3	\$	14.25
Hrly Library Assistant II	3	\$	13.98
Hrly Library Assistant II	3	\$	14.25
Hrly Library Assistant II	3	\$	14.25
Hrly Library Assistant II	3	\$	14.25
Hrly Library Assistant II	3	\$	14.68
Hrly Library Assistant II	3	\$	14.68
Hrly Library Assistant II	3	\$	14.25
Hrly Library Assistant II	3	\$	15.12
Hrly Library Assistant II	3	\$	14.25
Hrly Library Assistant II	3	\$	14.68
Hrly Library Assistant II	3	\$	14.25



Sub, Public Services Associate I	5	\$	16.47
Sub, Public Services Associate I	5	\$	16.97
Sub, Public Services Associate I	5	\$	17.48
Sub, Public Services Associate I	5	\$	17.48
Sub, Public Services Associate I	5	\$	16.47
Hrly Public Services Specialist	6	\$	17.71
Hrly Auditorium Assistant	7	\$	19.04



# 2021 Appointment List

December 20, 2020 - December 18, 2021

## NON-EXEMPT POSITIONS

<b>Job Title</b>	<b>Pay Grade</b>	<b>Base Hours</b>	<b>Hourly Rate</b>
Library Assistant I	2	24.00	\$ 14.07
Library Assistant I	2	24.00	\$ 14.07
Library Assistant I	2	24.00	\$ 14.07
Library Assistant I	2	40.00	\$ 14.07
Library Assistant I	2	20.00	\$ 14.07
Office Assistant	2	40.00	\$ 13.69
Office Assistant	2	40.00	\$ 14.07
Order Fulfillment Assistant	2	20.00	\$ 13.26
Processing Unpacking Assistant	2	40.00	\$ 13.26
Inter-Library Loan Assistant	3	40.00	\$ 14.25
Library Assistant II	3	40.00	\$ 14.25
Library Assistant II	3	40.00	\$ 14.25
Library Assistant II	3	20.00	\$ 14.25
Library Assistant II	3	40.00	\$ 14.68
Library Assistant II	3	40.00	\$ 14.25
Library Assistant II	3	40.00	\$ 14.25
Library Assistant II	3	20.00	\$ 14.68
Library Assistant II	3	20.00	\$ 14.25
Library Assistant II	3	40.00	\$ 15.12
Library Assistant II	3	40.00	\$ 14.25
Library Assistant II	3	40.00	\$ 15.12
Library Assistant II	3	40.00	\$ 14.25
Library Assistant II	3	40.00	\$ 14.25
Library Assistant II	3	40.00	\$ 14.25
Library Assistant II	3	40.00	\$ 14.68
Library Assistant II	3	40.00	\$ 14.25
Library Assistant II	3	20.00	\$ 14.25
Library Assistant II	3	24.00	\$ 14.25
Library Assistant II	3	24.00	\$ 14.25
Library Assistant II	3	40.00	\$ 15.12
Library Assistant II	3	20.00	\$ 14.25
Library Assistant II	3	40.00	\$ 14.25
Library Assistant II	3	40.00	\$ 14.68
Library Assistant II	3	20.00	\$ 15.12
Library Assistant II	3	20.00	\$ 15.12
Library Assistant II	3	20.00	\$ 14.25
Library Assistant II	3	40.00	\$ 15.12
Library Assistant II	3	20.00	\$ 15.12

Library Assistant II	3	40.00	\$	14.25
Library Assistant II	3	20.00	\$	15.12
Library Assistant II	3	40.00	\$	14.25
Library Assistant II	3	40.00	\$	14.25
Library Assistant II	3	20.00	\$	14.25
Library Assistant II	3	40.00	\$	14.68
Library Assistant II	3	20.00	\$	14.68
Library Assistant II	3	40.00	\$	15.12
Library Assistant II	3	40.00	\$	14.25
Library Assistant II	3	20.00	\$	14.68
Library Assistant II	3	20.00	\$	14.68
Library Assistant II	3	20.00	\$	15.30
Library Assistant II	3	20.00	\$	14.25
Library Assistant II	3	24.00	\$	14.25
Library Assistant II	3	40.00	\$	14.25
Library Assistant II	3	20.00	\$	14.68
Library Assistant II	3	40.00	\$	14.68
Library Assistant II	3	20.00	\$	14.25
Library Assistant II	3	40.00	\$	15.12
Library Assistant II	3	40.00	\$	14.25
Library Assistant II	3	20.00	\$	13.98
Library Assistant II	3	24.00	\$	13.98
Library Assistant II	3	40.00	\$	14.25
Library Assistant II	3	20.00	\$	15.12
Library Assistant II	3	40.00	\$	14.25
Library Assistant II	3	20.00	\$	14.25
Library Assistant II	3	40.00	\$	14.25
Library Assistant II	3	40.00	\$	14.25
Library Assistant II	3	40.00	\$	15.30
Library Assistant II	3	20.00	\$	14.25
Library Assistant II	3	20.00	\$	14.25
Library Assistant II	3	40.00	\$	14.68
Library Assistant II	3	20.00	\$	14.25
Library Assistant II	3	40.00	\$	14.25
Library Assistant II	3	40.00	\$	14.25
Library Assistant II	3	20.00	\$	15.12
Library Assistant II	3	40.00	\$	15.12
Library Assistant II	3	20.00	\$	14.25
Library Assistant II	3	20.00	\$	14.25
Library Assistant II	3	20.00	\$	14.25
Library Assistant II	3	40.00	\$	14.68
Library Assistant II	3	20.00	\$	14.25
Library Assistant II	3	40.00	\$	15.12
Library Assistant II	3	40.00	\$	14.25
Library Assistant II	3	24.00	\$	13.98
Library Assistant II-Outreach	3	40.00	\$	15.12
Library Assistant II-Outreach	3	40.00	\$	15.12

Bkmo Driver/Clerk	4	40.00	\$	15.32
Bkmo Driver/Clerk	4	40.00	\$	16.26
Computer Assistant II	4	40.00	\$	15.02
Computer Assistant II	4	40.00	\$	15.32
Computer Assistant II	4	24.00	\$	15.32
Computer Assistant II	4	40.00	\$	15.78
Computer Assistant II	4	40.00	\$	15.32
Computer Assistant II	4	20.00	\$	16.26
Computer Assistant II	4	40.00	\$	15.32
Computer Assistant II	4	20.00	\$	15.78
Computer Assistant II	4	40.00	\$	15.02
Computer Assistant II	4	20.00	\$	15.02
Computer Assistant II	4	20.00	\$	15.02
Computer Assistant II	4	40.00	\$	15.32
Computer Assistant II	4	40.00	\$	15.32
Computer Assistant II	4	40.00	\$	15.32
Computer Assistant II	4	40.00	\$	15.32
Computer Assistant II	4	40.00	\$	15.32
Computer Assistant II	4	20.00	\$	15.32
Computer Assistant II	4	20.00	\$	15.32
Computer Assistant II	4	40.00	\$	15.32
Computer Assistant II	4	40.00	\$	15.78
Processing Assistant I	4	40.00	\$	15.32
Processing Assistant I	4	40.00	\$	15.32
Processing Assistant I	4	40.00	\$	15.32
Processing Assistant I	4	40.00	\$	15.32
Processing Assistant I	4	40.00	\$	17.24
Processing Assistant I	4	20.00	\$	15.32
Processing Assistant I	4	40.00	\$	16.17
Processing Assistant I	4	40.00	\$	17.17
Processing Assistant I	4	40.00	\$	16.80
Processing Assistant I	4	20.00	\$	15.32
Processing Assistant I	4	40.00	\$	16.37
Processing Assistant I	4	40.00	\$	15.32
Processing Assistant I	4	40.00	\$	17.71
Processing Assistant I	4	40.00	\$	17.02
Team Member, Shipping and Receiving	4	40.00	\$	15.32
Team Member, Shipping and Receiving	4	40.00	\$	15.32
Team Member, Shipping and Receiving	4	40.00	\$	15.32
Team Member, Shipping and Receiving	4	40.00	\$	15.32
Team Member, Shipping and Receiving	4	40.00	\$	15.32
Building Steward	5	40.00	\$	16.47
Control Room Technician	5	40.00	\$	16.47

Control Room Technician	5	40.00	\$	16.47
Control Room Technician	5	40.00	\$	16.47
Control Room Technician	5	40.00	\$	17.48
Control Room Technician	5	40.00	\$	17.54
Control Room Technician	5	40.00	\$	17.48
Lead Office Assistant	5	40.00	\$	20.62
Library Assistant III	5	40.00	\$	17.48
Library Assistant III	5	40.00	\$	17.48
Library Assistant III	5	40.00	\$	17.48
Library Assistant III	5	40.00	\$	17.48
Library Assistant III	5	40.00	\$	16.97
Library Assistant III	5	24.00	\$	17.48
Library Assistant III	5	40.00	\$	17.48
Library Assistant III	5	40.00	\$	17.48
Library Assistant III	5	40.00	\$	17.48
Library Assistant III	5	40.00	\$	17.48
Library Assistant III	5	40.00	\$	16.47
Library Assistant III	5	40.00	\$	16.47
Library Assistant III	5	40.00	\$	16.97
Library Assistant III	5	40.00	\$	17.48
Order Specialist	5	40.00	\$	22.64
Order Specialist	5	40.00	\$	18.88
Processing Assistant II	5	40.00	\$	16.15
Processing Assistant II	5	40.00	\$	18.19
Accounts Payable Assistant	6	40.00	\$	17.71
Administrative Assistant I	6	40.00	\$	18.24
Administrative Assistant I	6	20.00	\$	17.71
Administrative Assistant I	6	40.00	\$	17.71
Administrative Assistant I	6	40.00	\$	17.71
Gifts and Grants Specialist	6	40.00	\$	17.36
Indy Library Store Assistant Coordinator	6	20.00	\$	21.43
Public Services Associate II	6	20.00	\$	17.71
Public Services Associate II	6	20.00	\$	17.36
Public Services Associate II	6	40.00	\$	18.79
Public Services Associate II	6	40.00	\$	17.71
Public Services Associate II	6	40.00	\$	17.71
Public Services Associate II	6	40.00	\$	17.71
Public Services Associate II	6	20.00	\$	17.36
Public Services Associate II	6	24.00	\$	17.71
Public Services Associate II	6	40.00	\$	18.24
Public Services Associate II	6	40.00	\$	17.71
Public Services Associate II	6	40.00	\$	17.71
Public Services Associate II	6	20.00	\$	17.36
Public Services Associate II	6	20.00	\$	17.71
Public Services Associate II	6	20.00	\$	18.79
Public Services Associate II	6	40.00	\$	20.44
Public Services Associate II	6	20.00	\$	17.71

Public Services Associate II	6	40.00	\$	18.24
Public Services Associate II	6	40.00	\$	17.71
Public Services Associate II	6	40.00	\$	17.71
Public Services Associate II	6	20.00	\$	17.71
Public Services Associate II	6	20.00	\$	18.79
Public Services Associate II-Outreach	6	20.00	\$	18.24
Public Services Associate II-Outreach	6	20.00	\$	17.71
Public Services Associate II-Outreach	6	20.00	\$	17.71
Public Services Associate II-Outreach	6	20.00	\$	18.24
Serials Specialist	6	40.00	\$	23.46
Accounting Assistant	7	40.00	\$	19.04
Activity Guide	7	40.00	\$	20.20
Activity Guide	7	40.00	\$	19.04
Activity Guide	7	40.00	\$	19.61
Activity Guide	7	40.00	\$	19.61
Activity Guide	7	40.00	\$	19.04
Administrative Assistant II	7	40.00	\$	19.61
Administrative Assistant II	7	40.00	\$	20.20
Administrative Assistant II	7	40.00	\$	19.04
Administrative Assistant II	7	40.00	\$	19.04
Artist-in-Residence	7	40.00	\$	22.95
Payroll Specialist	7	40.00	\$	19.61
Technical Support Assistant	7	40.00	\$	19.87
Circulation Supervisor I-NE	8	24.00	\$	20.46
Network PC Technician	8	40.00	\$	20.46
Executive Assistant	9	40.00	\$	33.75
Organizational Learning/Developmnt Coordinator	9	40.00	\$	22.00
Project Coordinator	9	40.00	\$	22.00
Public Services Librarian-NE	9	20.00	\$	23.34
Public Services Librarian-NE	9	20.00	\$	22.00
Public Services Librarian-NE	9	20.00	\$	21.57
Public Services Librarian-NE	9	20.00	\$	22.00
Public Services Librarian-NE	9	20.00	\$	22.00
Public Services Librarian-NE	9	20.00	\$	22.66
Public Services Librarian-NE	9	20.00	\$	22.00
Public Services Librarian-NE	9	20.00	\$	22.00
Public Services Librarian-NE	9	20.00	\$	24.18
Public Services Librarian-NE	9	20.00	\$	23.34
Public Services Librarian-NE	9	20.00	\$	22.00
Public Services Librarian-NE	9	20.00	\$	22.00
Public Services Librarian-NE	9	20.00	\$	21.57
Purchasing Agent	9	40.00	\$	22.00
Supervisor, Building Systems	9	40.00	\$	23.34
Supervisor, Shipping and Receiving	9	40.00	\$	22.66
Facilities Technical Assistant	10	40.00	\$	23.65
Supervisor Librarian-NE	10	20.00	\$	25.09
Supervisor Librarian-NE	10	20.00	\$	25.42

# 2021 Appointment List

December 20, 2020 - December 18, 2021

## EXEMPT POSITIONS

Job Title	Pay Grade	Base Schedule	Bi-weekly Salary
Auditorium Technician	7	40.00	\$ 1,744.10
Circulation Supervisor I	8	40.00	\$ 1,686.22
Circulation Supervisor I	8	40.00	\$ 1,736.79
Circulation Supervisor I	8	40.00	\$ 1,736.79
Circulation Supervisor I	8	40.00	\$ 1,736.79
Circulation Supervisor I	8	40.00	\$ 1,637.10
Circulation Supervisor I	8	40.00	\$ 1,637.10
Circulation Supervisor I	8	40.00	\$ 1,686.22
Circulation Supervisor I	8	40.00	\$ 1,637.10
Circulation Supervisor I	8	40.00	\$ 1,736.79
Circulation Supervisor I	8	40.00	\$ 1,736.79
Circulation Supervisor I	8	40.00	\$ 1,637.10
Circulation Supervisor I	8	40.00	\$ 1,736.79
Cataloging and Metadata Librarian	9	40.00	\$ 1,812.70
Cataloging and Metadata Librarian	9	40.00	\$ 1,759.89
Cataloging and Metadata Librarian	9	40.00	\$ 1,759.89
Cataloging and Metadata Librarian	9	40.00	\$ 1,812.70
Cataloging and Metadata Librarian	9	40.00	\$ 2,023.13
Circulation Supervisor II	9	40.00	\$ 1,867.07
Circulation Supervisor II	9	40.00	\$ 1,725.39
Circulation Supervisor II	9	40.00	\$ 1,867.07
Circulation Supervisor II	9	40.00	\$ 1,867.07
Circulation Supervisor II	9	40.00	\$ 1,812.70
Circulation Supervisor II	9	40.00	\$ 1,867.07
Circulation Supervisor II	9	40.00	\$ 1,812.70
Circulation Supervisor II	9	40.00	\$ 1,759.89
Circulation Supervisor II	9	40.00	\$ 1,759.89
Diversity Fellow	9	40.00	\$ 1,759.89
Public Services Librarian-E	9	40.00	\$ 1,759.89
Public Services Librarian-E	9	40.00	\$ 1,759.90
Public Services Librarian-E	9	40.00	\$ 1,867.07
Public Services Librarian-E	9	40.00	\$ 1,725.39
Public Services Librarian-E	9	40.00	\$ 1,759.89
Public Services Librarian-E	9	40.00	\$ 1,759.90
Public Services Librarian-E	9	40.00	\$ 1,812.70
Public Services Librarian-E	9	40.00	\$ 1,759.89
Public Services Librarian-E	9	40.00	\$ 1,812.70



Public Services Librarian-E	9	40.00	\$	1,759.89
Public Services Librarian-E	9	40.00	\$	1,759.89
Public Services Librarian-E	9	40.00	\$	1,759.90
Supervisor Librarian	10	40.00	\$	1,891.90
Supervisor Librarian	10	40.00	\$	1,891.90
Supervisor Librarian	10	40.00	\$	1,891.90
Supervisor Librarian	10	40.00	\$	1,891.90
Supervisor Librarian	10	40.00	\$	2,027.43
Supervisor Librarian	10	40.00	\$	1,948.67
Supervisor Librarian	10	40.00	\$	1,891.90
Supervisor Librarian	10	40.00	\$	1,891.90
Supervisor Librarian	10	40.00	\$	1,891.90
Supervisor Librarian	10	40.00	\$	2,377.11
Supervisor Librarian	10	40.00	\$	1,891.90
Supervisor Librarian	10	40.00	\$	1,948.67
Supervisor, Computer Instruction	10	40.00	\$	1,891.90
Web Content Specialist	10	40.00	\$	2,373.30
Budget Analyst	11	40.00	\$	2,033.81
Business Analyst	11	40.00	\$	2,157.66
Collection Development Librarian	11	40.00	\$	2,094.81
Collection Development Librarian	11	40.00	\$	2,094.81
Collection Development Librarian	11	40.00	\$	2,094.81
Collection Development Librarian	11	40.00	\$	2,157.66
Digital Marketing Specialist	11	40.00	\$	2,033.81
Digital Projects Coordinator	11	40.00	\$	2,033.81
Electronic Resources Librarian	11	40.00	\$	2,033.81
Front End Web Developer	11	40.00	\$	2,512.19
Human Resources Generalist	11	40.00	\$	2,094.81
Human Resources Generalist	11	40.00	\$	2,033.81
Indy Library Store Coordinator	11	40.00	\$	2,033.81
Media Specialist	11	40.00	\$	2,451.83
Mgr., Central Services	11	40.00	\$	2,033.81
Mgr., Circulation	11	40.00	\$	2,082.36
Mgr., Digital Encyclopedia	11	40.00	\$	2,550.00
Mgr., Learning Curve	11	40.00	\$	2,076.24
Mgr., Neighborhood Branch	11	40.00	\$	2,033.81
Mgr., Neighborhood Branch	11	40.00	\$	1,993.93
Mgr., Neighborhood Branch	11	40.00	\$	2,200.84
Mgr., Neighborhood Branch	11	40.00	\$	2,033.81
Mgr., Neighborhood Branch	11	40.00	\$	2,493.43
Mgr., Processing	11	40.00	\$	2,094.81
PC/Lan Specialist	11	40.00	\$	2,033.81
Program Specialist	11	40.00	\$	2,376.40
Program Specialist	11	40.00	\$	2,058.67
Program Specialist	11	40.00	\$	2,275.39
Program Specialist	11	40.00	\$	2,036.87
Program Specialist	11	40.00	\$	2,038.46



Project Manager	11	40.00	\$	2,472.95
Public Relations Specialist	11	40.00	\$	1,993.93
Safety and Security Officer	11	40.00	\$	2,360.02
Special Collections Librarian	11	40.00	\$	2,157.70
Special Collections Librarian	11	40.00	\$	2,033.81
Staff Accountant	11	40.00	\$	2,033.81
Venue Coordinator	11	20.00	\$	1,056.13
Volunteer Engagement Specialist	11	40.00	\$	2,035.04
Web Developer	11	40.00	\$	2,460.23
Lan Administrator	12	40.00	\$	2,881.11
Manager, Events	12	40.00	\$	2,353.85
Mgr., Buildings and Grounds	12	40.00	\$	2,372.10
Mgr., Community Branch	12	40.00	\$	2,186.33
Mgr., Community Branch	12	40.00	\$	2,186.33
Mgr., Community Branch	12	40.00	\$	2,598.61
Mgr., Community Branch	12	40.00	\$	2,186.33
Mgr., Community Branch	12	40.00	\$	2,319.48
Mgr., Community Branch	12	40.00	\$	2,186.33
Mgr., Community Branch	12	40.00	\$	2,251.93
Mgr., Digital Projects	12	40.00	\$	2,230.32
Mgr., Outreach	12	40.00	\$	2,186.33
Mgr., Support Programs & Volunteer Resources	12	40.00	\$	2,426.29
Network Systems Analyst	12	40.00	\$	2,656.20
Senior Accountant	12	40.00	\$	2,319.48
Soft Ware Engineer	12	40.00	\$	2,845.56
Supervisor, Accounting	12	40.00	\$	2,319.48
Mgr., Acquisitions	13	40.00	\$	2,366.40
Mgr., Cataloging and Metadata	13	40.00	\$	2,493.43
Mgr., Central Adult Services	13	40.00	\$	2,493.43
Mgr., Regional Branch	13	40.00	\$	2,350.32
Mgr., Regional Branch	13	40.00	\$	2,350.32
Mgr., Regional Branch	13	40.00	\$	2,350.32
Mgr., Regional Branch	13	40.00	\$	2,420.82
Mgr., Regional Branch	13	40.00	\$	3,002.35
Mgr., Regional Branch	13	40.00	\$	2,433.64
Mgr., Regional Branch	13	40.00	\$	2,493.43
Mgr., Regional Branch	13	40.00	\$	2,420.82
Mgr., Regional Branch	13	40.00	\$	2,350.32
Mgr., Regional Branch	13	40.00	\$	2,493.43
Mgr., Shared Systems	13	40.00	\$	2,420.82
Mgr., Payroll	14	40.00	\$	2,602.38
Area Resource Manager-Adult Services	14	40.00	\$	2,526.58
Area Resource Manager-Branches	14	40.00	\$	2,526.58
Area Resource Manager-Branches	14	40.00	\$	2,526.58
Area Resource Manager-Branches	14	40.00	\$	2,526.58
Area Resource Manager-Central	14	40.00	\$	3,148.98
Area Resource Manager-Youth Services	14	40.00	\$	3,412.16

Controller	15	40.00	\$	3,001.16
Mgr., Data & Web Services	15	40.00	\$	3,480.87
Mgr., Facilities Projects	15	40.00	\$	3,617.11
Mgr., Organizational Learning and Development	15	40.00	\$	3,632.00
Mgr., PC & Communications	15	40.00	\$	3,275.18
Mgr., Sys/Network Infrastructure	15	40.00	\$	3,655.55
Diversity & Inclusion Officer	16	40.00	\$	3,123.48
Strategic Planning & Assessment Officer	16	40.00	\$	3,123.48
Dir., Collection Management	17	40.00	\$	4,402.20
Dir., Communications	17	40.00	\$	3,748.19
Dir., Facilities	17	40.00	\$	3,860.63
Dir., Human Resources	17	40.00	\$	3,860.63
Dir., Information Technology	17	40.00	\$	4,714.31
Dir., Public Services	17	40.00	\$	3,781.38
Chief Financial Officer	18	40.00	\$	4,107.78
Chief Executive Officer	19	40.00	\$	6,479.47



# Board Action Request

8a

**To:** IMCPL Board **Meeting Date:** December 14, 2020  
**From:** Facilities Committee **Approved by**  
The Library Board:  
**Effective Date:**  
**Subject:** Resolution 62-2020  
Approval to Award a Construction Manager as Constructor Services  
Contract for the Glendale Branch Replacement Project

**Recommendation:**

The IndyPL Board Facilities Committee recommends Board approval of the attached action (Resolution 62 – 2020) Approval to Award a Construction Manager as Constructor Services Contract for the Glendale Branch Replacement Project to **Powers and Sons Construction Company, Inc.**, Indianapolis, Indiana.

**Background:**

The IndyPL Board of Trustees adopted the Library’s Strategic Plan which defines the Library’s role and scope of services in the community for the years 2015-2020. Goal Number 2 of the Strategic Plan is to strengthen Indianapolis neighborhoods and businesses. The use of the Construction Manager as Constructor (“CMc”) delivery method allows for enhanced bidding and contracting efforts for local business development.

IndyPL staff used the Request for Proposals (“RFP”) process pursuant to IC § 5-32 to solicit Proposals from Offerors for the Services. Per the Board Bylaws, Article IX Expenditures, all service agreements over \$50,000 in value are to be approved by the Board of Trustees.

Indy PL sought Offerors whose combination of experience, processes, and personnel will provide timely, cost-effective and exemplary professional services to IndyPL for the Project. The selected Offeror shall have the following qualifications:

- A sound business reputation and registered as a business in the State of Indiana.
- All required licenses with the City of Indianapolis necessary to provide the Services.
- Proven capabilities in delivering Services on time and on budget.
- Appropriate resources to satisfy the requirements for the Services requested by the RFP.

## **Board Action Request**

RE: Facilities Committee, Item 8a

Resolution 62 – 2020 Approval to Award a Construction Manager as Constructor Services Contract for the Glendale Branch Replacement Project

Date: December 14, 2020

- Demonstrated track record in planning, coordination, implementation, and support for similar service relationships.
- Demonstrated track record in overall client satisfaction.

In accordance with Section 123.3 of the IndyPL Policy Manual, selection of an Offeror will be on the basis of provisions of the required services, experience, cost, and any other factors deemed appropriate to the services being secured.

To secure the Services, an RFP was prepared and issued on October 23, 2020. IndyPL staff utilized the City's Department of Minority & Women Business Development website to identify certified Offerors capable of providing the Services.

Thirty-two (32) known Offerors were contacted, business development organizations were contacted, public notices were placed in the newspapers on October 23 and October 30, 2020, and the RFP was posted to the IndyPL website. A virtual pre-proposal conference was held for all prospective Offerors on October 29, 2020, with fourteen (14) Offerors in attendance.

The Library received Proposals from eight (8) Offerors by the deadline of November 13, 2020. On the next page is a tabulation sheet of the received Proposals.

## Board Action Request

RE: Facilities Committee, Item 8a

Resolution 62 – 2020 Approval to Award a Construction Manager as Constructor Services Contract for the Glendale Branch Replacement Project

Date: December 14, 2020

Offeror	Certifications	CMc Fee as a Percentage of GMP	Staff Billing Rate as a Multiplier of Actual Staff Wage	CMc General Conditions a Percentage of GMP	CMc Mark-up Fee as a Percentage of First Tier Subcontracts	Pre-Construction Services as a T&M- NTE	Post-Occupancy Services as a T&M- NTE	Any other Expenses
BCMI-Harmon JV	JV MBE	3.00%	1.60	4.00%	0.00%	\$25,000	\$10,000	None
Brandt		4.50%	Notes	5.50%	4.50%	\$40,000	\$15,000	Yes \$75,000
CORE		2.65%	2.00	7.30%	5.00%	\$35,000	\$35,000	None
Powers & Sons	MBE	3.45%	1.80	4.21%	0.00%	\$29,853	\$12,200	None
Stenz/BWI JV	JV MBE	6.00%	1.75	5.50%	6.00%	\$15,000	Included	None
Summit Construction		3.75%	1.50	4.95%	3.75%	\$25,000	\$10,000	None
Weddle Brothers		1.50%	2.35	5.40%	5.00%	\$48,663	\$19,496	None
Wilhelm		2.50%	1.35	3.00%	2.50%	\$35,000	\$20,000	None

The IndyPL Evaluation Committee, consisting of the CEO, the Diversity and Inclusion Officer, and the Director of Facilities, reviewed all Proposals received and reported the results to the Facilities Committee at its December 8, 2020 meeting.

The selection of the Offeror was based upon the criteria established in the RFP. The criteria includes:

- The satisfaction level of current and former clients, architects/engineers, and first tier subcontractors of the Offeror under contracts similar to the requirements of IndyPL.
- Proposed fees.
- Minority, women, disability, and veteran-owned business enterprises participation history.
- Perceived Effectiveness of the Work Plan.
- Any other criteria deemed relevant by IndyPL.

**Board Action Request**

RE: Facilities Committee, Item 8a

Resolution 62 – 2020 Approval to Award a Construction Manager as Constructor Services Contract for the Glendale Branch Replacement Project

Date: December 14, 2020

After completing their review, the Evaluation Committee proposes the Facilities Committee recommend **Powers and Sons Construction Company, Inc.** be awarded the contract as the Offeror that best meets the criteria as defined in the Request for Proposal.

**Fiscal Impact:**

**Powers and Sons Construction Company, Inc.** will complete these Services on a negotiated lump-sum basis consistent with the RFP and the Proposal. The expense for the Services will be charged to the Rainy Day Fund (Fund 245) during the pre-construction phase of the Project. Once the Series 2021 Bond Fund sale is completed, the Rainy Day Fund will be replenished and all expenses for the Project will be charged to the Series 2021 Bond Fund (Fund number to be determined.)



## Board Resolution

8a

### INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 62 – 2020

#### APPROVAL TO AWARD A CONSTRUCTION MANAGER AS CONSTRUCTOR SERVICES CONTRACT FOR THE GLENDALE BRANCH REPLACEMENT PROJECT

DECEMBER 14, 2020

**WHEREAS**, in support of the Strategic Plan, Construction Management as Constructor Services are desired by the Indianapolis-Marion County Public Library (“IndyPL”) during the bidding, construction, and post-occupancy phases of the Glendale Branch Replacement Project; and

**WHEREAS**, IndyPL issued a Request for Proposal (RFP) on October 23, 2020, seeking Offerors whose combination of experience, processes, and personnel will provide timely, cost-effective, and exemplary professional construction management services for the Glendale Branch Replacement Project; and

**WHEREAS**, IndyPL received eight (8) Proposals by the submission deadline of November 13, 2020 from qualified Offerors; and

**WHEREAS**, the IndyPL Evaluation Committee, consisting of the Chief Executive Officer, the Diversity and Inclusion Officer, and the Director of Facilities, reviewed all Proposals received; and

**WHEREAS**, IndyPL has determined that **Powers and Sons Construction Company, Inc.**, Indianapolis, Indiana is the Offeror that best meets the criteria as outlined in the RFP, and recommends IndyPL award the contract to **Powers and Sons Construction Company, Inc.**

**IT IS THEREFORE RESOLVED** that the Board of Trustees authorizes the Chief Executive Officer to negotiate and sign a contract with **Powers and Sons Construction Company, Inc.** for Construction Manager as Constructor Services for the Glendale Branch Replacement Project, substantially in the form of the terms and conditions included in the RFP and the received Proposal and as the Chief Executive Officer deems necessary or advisable based on the recommendations of IndyPL’s legal counsel.



# Board Action Request

8b

**To:** IMCPL Board **Meeting Date:** December 14, 2020

**From:** Facilities Committee **Approved by**  
**The Library Board:**

**Effective Date:**

**Subject: Resolution 63-2020**  
**Approval to Award a Construction Manager as Constructor Services**  
**Contract for the Fort Benjamin Harrison Branch Project**

### Recommendation:

The IndyPL Board Facilities Committee recommends Board approval of the attached action (Resolution 63 – 2020) Approval to Award a Construction Manager as Constructor Services Contract for the Fort Benjamin Harrison Branch Project to **The Skillman Corporation**, Indianapolis, Indiana in a Joint Venture with **Davis & Associates**, Indianapolis, Indiana.

### Background:

The IndyPL Board of Trustees adopted the Library’s Strategic Plan which defines the Library’s role and scope of services in the community for the years 2015-2020. Goal Number 2 of the Strategic Plan is to strengthen Indianapolis neighborhoods and businesses. The use of the Construction Manager as Constructor (“CMc”) delivery method allows for enhanced bidding and contracting efforts for local business development.

IndyPL staff used the Request for Proposals (“RFP”) process pursuant to IC § 5-32 to solicit Proposals from Offerors for the Services. Per the Board Bylaws, Article IX Expenditures, all service agreements over \$50,000 in value are to be approved by the Board of Trustees.

Indy PL sought Offerors whose combination of experience, processes, and personnel will provide timely, cost-effective and exemplary professional services to IndyPL for the Project. The selected Offeror shall have the following qualifications:

- A sound business reputation and registered as a business in the State of Indiana.
- All required licenses with the City of Indianapolis necessary to provide the Services.
- Proven capabilities in delivering Services on time and on budget.
- Appropriate resources to satisfy the requirements for the Services requested by the RFP.



## **Board Action Request**

RE: Facilities Committee, Item 8b

Resolution 63 – 2020 Approval to Award a Construction Manager as Constructor Services Contract for the Fort Benjamin Harrison Project

Date: December 14, 2020

- Demonstrated track record in planning, coordination, implementation, and support for similar service relationships.
- Demonstrated track record in overall client satisfaction.

In accordance with Section 123.3 of the IndyPL Policy Manual, selection of an Offeror will be on the basis of provisions of the required services, experience, cost, and any other factors deemed appropriate to the services being secured.

To secure the Services, an RFP was prepared and issued on October 23, 2020. IndyPL staff utilized the City's Department of Minority & Women Business Development website to identify certified Offerors capable of providing the Services.

Thirty-two (32) known Offerors were contacted, business development organizations were contacted, public notices were placed in the newspapers on October 23 and October 30, 2020, and the RFP was posted to the IndyPL website. A virtual pre-proposal conference was held for all prospective Offerors on October 29, 2020, with fourteen (14) Offerors in attendance.

The Library received Proposals from nine (9) Offerors by the deadline of November 13, 2020. On the next page is a tabulation sheet of the received Proposals.

**Board Action Request**

RE: Facilities Committee, Item 8b

Resolution 63 – 2020 Approval to Award a Construction Manager as Constructor Services Contract for the Fort Benjamin Harrison Project

Date: December 14, 2020

Offeror	Certifications	CMc Fee as a Percentage of GMP	Staff Billing Rate as a Multiplier of Actual Staff Wage	CMc General Conditions a Percentage of GMP	CMc Mark-up Fee as a Percentage of First Tier Subcontracts	Pre-Construction Services as a T&M- NTE	Post-Occupancy Services as a T&M- NTE	Any other Expenses
BCMI-Harmon JV	JV MBE	3.00%	1.60	4.00%	0.00%	\$25,000	\$10,000	None
Brandt		4.50%	Notes	5.50%	4.50%	\$40,000	\$15,000	Yes \$75,000
CORE		2.65%	2.00	7.30%	5.00%	\$35,000	\$35,000	None
Powers & Sons	MBE	3.45%	1.80	4.21%	0.00%	\$29,853	\$12,200	None
Skillman with Davis Associates	JV MBE	2.85%	1.75	4.50%	0.00%	\$37,000	\$12,000	None
Stenz/BWI JV	JV MBE	6.00%	1.75	5.50%	6.00%	\$15,000	Included	None
Summit Construction		3.75%	1.50	4.95%	3.75%	\$25,000	\$10,000	None
Weddle Brothers		1.50%	2.35	5.40%	5.00%	\$48,663	\$19,496	None
Wilhelm		2.50%	1.35	3.00%	2.50%	\$35,000	\$20,000	None

The IndyPL Evaluation Committee, consisting of the CEO, the Diversity and Inclusion Officer, and the Director of Facilities, reviewed all Proposals received and reported the results to the Facilities Committee at its December 8, 2020 meeting.

## **Board Action Request**

RE: Facilities Committee, Item 8b

Resolution 63 – 2020 Approval to Award a Construction Manager as Constructor Services Contract for the Fort Benjamin Harrison Project

Date: December 14, 2020

The selection of the Offeror was based upon the criteria established in the RFP. The criteria includes:

- The satisfaction level of current and former clients, architects/engineers, and first tier subcontractors of the Offeror under contracts similar to the requirements of IndyPL.
- Proposed fees.
- Minority, women, disability, and veteran-owned business enterprises participation history.
- Perceived Effectiveness of the Work Plan.
- Any other criteria deemed relevant by IndyPL.

After completing their review, the Evaluation Committee proposes the Facilities Committee recommend **The Skillman Corporation** be awarded the contract as the Offeror that best meets the criteria as defined in the Request for Proposal.

### **Fiscal Impact:**

**The Skillman Corporation** will complete these Services on a negotiated lump-sum basis consistent with the RFP and the Proposal. The expense for the Services will be charged to the Rainy Day Fund (Fund 245) during the pre-construction phase of the Project. Once the Series 2021 Bond Fund sale is completed, the Rainy Day Fund will be replenished and all expenses for the Project will be charged to the Series 2021 Bond Fund (Fund number to be determined.)



## Board Resolution

8b

### INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 63 – 2020

#### APPROVAL TO AWARD A CONSTRUCTION MANAGER AS CONSTRUCTOR SERVICES CONTRACT FOR THE FORT BENJAMIN HARRISON BRANCH PROJECT

DECEMBER 14, 2020

**WHEREAS**, in support of the Strategic Plan, Construction Management as Constructor Services are desired by the Indianapolis-Marion County Public Library (“IndyPL”) during the bidding, construction, and post-occupancy phases of the Fort Benjamin Harrison Branch Project; and

**WHEREAS**, IndyPL issued a Request for Proposal (RFP) on October 23, 2020, seeking Offerors whose combination of experience, processes, and personnel will provide timely, cost-effective, and exemplary professional construction management services for the Fort Benjamin Harrison Branch Project; and

**WHEREAS**, IndyPL received nine (9) Proposals by the submission deadline of November 13, 2020 from qualified Offerors; and

**WHEREAS**, the IndyPL Evaluation Committee, consisting of the Chief Executive Officer, the Diversity and Inclusion Officer, and the Director of Facilities, reviewed all Proposals received; and

**WHEREAS**, IndyPL has determined that **The Skillman Corporation**, Indianapolis, Indiana in a Joint Venture with **Davis & Associates**, Indianapolis, Indiana is the Offeror that best meets the criteria as outlined in the RFP, and recommends IndyPL award the contract to **The Skillman Corporation**.

**IT IS THEREFORE RESOLVED** that the Board of Trustees authorizes the Chief Executive Officer to negotiate and sign a contract with **The Skillman Corporation** for Construction Manager as Constructor Services for the Fort Benjamin Harrison Branch Project, substantially in the form of the terms and conditions included in the RFP and the received Proposal and as the Chief Executive Officer deems necessary or advisable based on the recommendations of IndyPL’s legal counsel.



# Board Action Request

8c

**To:** IndyPL Board **Meeting Date:** December 14, 2020  
**From:** Facilities Committee **Approved by**  
**The Library Board:**  
**Effective Date:**

**Subject:** **Resolution 64-2020**  
**Approval to Award an Equipment Purchase Order for the Automated Material Handling System for the West Perry Branch Project**

**Recommendation:**

IndyPL Board Facilities Committee recommends Board approval for the attached action (Resolution 64-2020) to award an equipment purchase order to **P.V. Supa Inc., Plano, Tex.** for the West Perry Branch Automated Material Handling System (“AMHS”) for the total cost of \$168,460.00.

**Background:**

AMHS equipment provided and installed by P.V. Supa is currently functioning at Central Library, Michigan Road Branch, Southport Branch, Lawrence Branch, and the Library Services Center.

To ensure all the AMHS equipment is by the same manufacturer and with the same sorting technology IndyPL Staff approached the manufacturer P.V. Supa directly for a quote.

The AMHS equipment for the West Perry Branch will have a drive-up return slot, an interior walk-up return slot, and seven (7) sorting bin locations. The AMHS equipment has been incorporated into design of the Branch building from the beginning.

**Strategic/Fiscal Impact:**

The purchase of the equipment will be funded as previously authorized by the Series 2018 Bond Fund (Fund 479.)



## Board Resolution

8c

### INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 64-2020

#### APPROVAL TO AWARD AN EQUIPMENT PURCHASE ORDER FOR THE AUTOMATED MATERIALS HANDLING SYSTEM FOR THE WEST PERRY BRANCH PROJECT

DECEMBER 14, 2020

**WHEREAS**, the Indianapolis-Marion County Public Library (“IndyPL”) continues to implement equipment and facility upgrade projects in support of the Strategic Plan of IndyPL; and

**WHEREAS**, IndyPL Staff prepared specifications for the Automated Material Handling System equipment required for the Project; and

**WHEREAS**, Automated Material Handling System equipment provided and installed by P.V. Supa , Inc. is currently functioning at Central Library, Michigan Road Branch, Southport Branch, Lawrence Branch, and the Library Services Center; and

**WHEREAS**, to ensure all the Automated Material Handling System equipment is by the same manufacturer and with the same sorting technology IndyPL Staff approached the manufacturer P.V. Supa directly for a quote; and

**WHEREAS**, based on the review of the requested quote, IndyPL Staff recommend IndyPL award the purchase order to **P.V. Supa Inc., Plano, Texas** for a total cost of One Hundred Sixty-Eight Thousand Four Hundred Sixty Dollars and no Cents (\$168,460.00).

**IT IS THEREFORE RESOLVED** the Automated Materials Handling System, as described in the quote, including the scope of work and compensation, is approved and authorizes the Chief Executive Officer (“CEO”) to execute a purchase order with **P.V. Supa** to acquire the specified equipment.



# Board Briefing Report

10

**To:** IndyPL Board **Meeting Date:** 12/21/2020  
**From:** The Indianapolis Public Library Foundation  
**Subject:** December 2020 Update

**Background:** Every month, the Library Foundation provides an update to the Library Board.

### News

The Foundation would like to thank all Library Board Trustees for your commitment to the Library and support of the Library Foundation over the past year. We hope you have a happy and healthy holiday season!

The Library Foundation wrapped up the 2020 Staff Campaign – Back to the Future. This year’s campaign raised \$20,834 from 150 donors. Thank you to all staff who participated! We would also like to thank the following Library staff for serving on the staff campaign committee this year: Katie Bulloff, Nicholas Calvert, Mike Coghlan, Emma Williams, Cordia Watkins, Joan Emmert, Staci Terrell, Emilie Lynn and Mike Ehret.

### Donors

The Foundation thanks 200 donors who made gifts last month. The following are our top corporate and foundation contributors. If you should have an opportunity to thank these donors, we would be grateful.

- Buckingham Foundation, Inc.
- Clark, Quinn, Moses, Scott & Grahan, LLP
- Corteva
- PNC Foundation
- Powers & Sons Construction
- Ritz Charles Inc.
- Salesforce
- Wurster Construction Company, Inc.

### Program Support

This month, we are proud to provide funding to restore the Monument Circle Public Collection book sharing station and install it on the West Lawn of Central Library. Supporters include Herbert Simon Family Foundation and Buckingham Foundation.



## Board Action Request

11a1

**To:** IMCPL Board **Meeting Date:** December 14, 2020

**From:** M. Jacqueline Nytes, CEO **Approved by the Library Board:**

**Effective Date:** December 14, 2020

**Subject:** Finances, Personnel and Travel Resolution 65-2020

**Recommendation:** Approve Finances, Personnel and Travel Resolution 65-2020

**Background:** The Finances, Personnel and Travel Resolution 65-2020 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

\*There were no travel claims to be approved this month.

**Strategic/Fiscal Impact:** The financial impact has already been accounted for in the budget for 2020.



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL**

**RESOLUTION 65 - 2020**

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of November 2020 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

Warrant numbers **73666** through **73831** for a total of **\$970,224.54** were issued from the operating bank accounts.

EFT numbers **1420** through **1431** and **303465** through **303495** and **303498** through **303522** and **303527** through **303547** and **303550** through **303570** and **303573** through **303594** for a total of

**\$2,319,060.61** were issued from the operating bank accounts.

Warrant number **838** through for a total of

**\$77.94** was issued from the fines bank account.

Warrant numbers **7762** through **7792** for a total of

**\$17,370.41** were issued from the gift bank account.

EFT numbers **303496** through **303497** and **303523** through **303526** and **303548** through **303549** and **303571** through **303572** and **303595** through **303596** for a total of

**\$18,347.00** were issued from the gift bank account.

Warrant numbers **269067** through **269082** for a total of

**\$9,991.66** were issued for employee payroll

Direct deposits numbers **460001** through **460532** and **480001** through **480535** for a total of

**\$998,406.10** were issued for employee payroll

Electronic transfers for payment of taxes and garnishments for a total of

**\$379,800.74** were issued for employee payroll

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

\_\_\_\_\_  
Raymond J. Biederman

\_\_\_\_\_  
Patricia A. Payne

\_\_\_\_\_  
Curtis W. Bigsbee

\_\_\_\_\_  
Rev. T.D. Robinson

\_\_\_\_\_  
Dr. Terri Jett

\_\_\_\_\_  
Judge Jose D. Salinas

I have examined the within claims and certify they are accurate:

\_\_\_\_\_  
Dr. Khaula Muradha

\_\_\_\_\_  
Ijeoma Dike-Young  
Treasurer of the Library Board

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**BANK REGISTER**  
**OPERATING ACCOUNTS**

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
1420	EFT	11/02/2020	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	104,863.60
1421	EFT	11/13/2020	ADP, INC.	5,645.72
1422	EFT	11/13/2020	FIDELITY INVESTMENTS	4,548.58
1423	EFT	11/13/2020	AMERICAN UNITED LIFE INSURANCE CO	3,640.69
1424	EFT	11/13/2020	ADP, INC.	900.00
1425	EFT	11/16/2020	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	102,528.68
1426	EFT	11/16/2020	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	231.57
1427	EFT	11/23/2020	INDIANA DEPARTMENT OF REVENUE	717.19
1428	EFT	11/27/2020	FIDELITY INVESTMENTS	4,548.58
1429	EFT	11/27/2020	AMERICAN UNITED LIFE INSURANCE CO	3,640.69
1430	EFT	11/30/2020	STEFANIE MARTEN	2,949.75
1431	EFT	11/30/2020	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	103,217.03
73666	CHECK	11/05/2020	AFSCME COUNCIL IKOC 962	2,687.16
73667	CHECK	11/05/2020	ALLEN IRRIGATION COMPANY, INC.	361.00
73668	CHECK	11/05/2020	ALLYSON HORTON	200.00
73669	CHECK	11/05/2020	AMERICAN UNITED LIFE INSURANCE CO	3,165.63
73670	CHECK	11/05/2020	ANTHEM INSURANCE COMPANIES, INC	310,500.00
73671	CHECK	11/05/2020	AT&T	2,005.95
73672	CHECK	11/05/2020	AT&T	32.69
73673	CHECK	11/05/2020	AT&T	190.38
73674	CHECK	11/05/2020	CENTRAL TECHNOLOGY INC	31,860.00
73675	CHECK	11/05/2020	CFRA	430.00
73676	CHECK	11/05/2020	CHAIN STORE GUIDES, LLC	386.00
73677	CHECK	11/05/2020	CHANTEL MASSEY	200.00
73678	CHECK	11/05/2020	BRIGHT HOUSE NETWORKS	91.43
73679	CHECK	11/05/2020	CITIZENS ENERGY GROUP	1,683.84
73680	CHECK	11/05/2020	CONNOR FINE PAINTING	5,627.00
73681	CHECK	11/05/2020	DRIESSEN WATER INC	23.96
73682	CHECK	11/05/2020	CXTEC	414.57
73683	CHECK	11/05/2020	DACO GLASS & GLAZING INC	6,882.06
73684	CHECK	11/05/2020	DLZ INDIANA, LLC	150.00
73685	VOID	11/05/2020	EBONY MARIE CHAPPEL	200.00
73686	CHECK	11/05/2020	ELIZABETH FRANKLIN	4,057.56
73687	CHECK	11/05/2020	ESSENTIAL ARCHITECTURAL SIGNS, INC	66.00
73688	CHECK	11/05/2020	FERGUSON FACILITIES SUPPLY	251.52
73689	CHECK	11/05/2020	GREEN PLAQUE, LLC	521.40
73690	CHECK	11/05/2020	GUARDIAN	16,095.98
73691	CHECK	11/05/2020	HALL, RENDER, KILLIAN, HEATH & LYMAN, P.C.	6,372.00
73692	CHECK	11/05/2020	INDIANA CHAMBER OF COMMERCE	1,216.00
73693	CHECK	11/05/2020	INDIANA NEWSPAPERS, INC.	582.73
73694	CHECK	11/05/2020	INDIANA STATE LIBRARY	3,315.00
73695	CHECK	11/05/2020	INDIANAPOLIS FLEET SERVICES	1,231.70
73696	CHECK	11/05/2020	INDIANAPOLIS URBAN LEAGUE, INC	250.00
73697	CHECK	11/05/2020	INFOR (US), INC	8,610.00
73698	CHECK	11/05/2020	INFORMATION TODAY, INC.	376.03
73699	CHECK	11/05/2020	KIDS INK CHILDREN'S BOOKSTORE	81.34
73700	CHECK	11/05/2020	KIRSTEN WEAVER	26.01
73701	CHECK	11/05/2020	LEADERSHIP DIRECTORIES INC	1,890.00
73702	CHECK	11/05/2020	LEGALSHIELD	313.25
73703	CHECK	11/05/2020	MACDOUGALL PIERCE CONSTRUCTION	17,890.20
73704	CHECK	11/05/2020	I-MCPL - MACDOUGALL PIERCE - RETAINAGE	1,987.80
73705	CHECK	11/05/2020	MANON BULLOCK	200.00
73706	CHECK	11/05/2020	MARION CTY STORMWATER MGMT DISTRICT	11,048.40
73707	CHECK	11/05/2020	MARSHALL & SWIFT/BOECKH, LLC	371.95
73708	CHECK	11/05/2020	MATTHEW BENDER & CO.	94.08
73709	CHECK	11/05/2020	OCLC INC	9,430.93
73710	CHECK	11/05/2020	WILLIAM OVERTON	2,880.00
73711	CHECK	11/05/2020	WILLIAMS DISTRIBUTION, LLC.	2,233.60
73712	CHECK	11/12/2020	ALLEN IRRIGATION COMPANY, INC.	85.00

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
73713	CHECK	11/12/2020	AMERICAN UNITED LIFE INSURANCE CO	2,295.90
73714	CHECK	11/12/2020	AT&T	1,458.73
73715	CHECK	11/12/2020	AT&T MOBILITY	651.54
73716	CHECK	11/12/2020	ATC GROUP SERVICES, LLC	2,759.90
73717	CHECK	11/12/2020	BIBLIOTHECA	23,247.00
73718	CHECK	11/12/2020	DACO GLASS & GLAZING INC	236.00
73719	CHECK	11/12/2020	DYNAMARK GRAPHICS GROUP	409.77
73720	CHECK	11/12/2020	GRM INFORMATION MANAGEMENT SERVICES OF INDIANA	463.95
73721	CHECK	11/12/2020	IBJ MEDIA	2,051.39
73722	CHECK	11/12/2020	INFORMATION TODAY, INC.	407.53
73723	CHECK	11/12/2020	JACKSON SYSTEMS, LLC	558.54
73724	CHECK	11/12/2020	KEVIN TOUHEY	795.00
73725	CHECK	11/12/2020	LIGHTNING TWO WAY RADIO, INC	495.00
73726	CHECK	11/12/2020	MARGARET M. STAHL	143.61
73727	CHECK	11/12/2020	MATTHEW BENDER & CO.	521.61
73728	CHECK	11/12/2020	MICHAEL A. REUTER CONSULTING SERVICES, INC.	700.00
73729	CHECK	11/12/2020	MID-STATES MINORITY SUPPLIER DEVELOPMENT COUNCIL	2,800.00
73730	CHECK	11/12/2020	MIDWEST LANGUAGE SERVICES LLC	86.50
73731	VOID	11/12/2020	MOORESVILLE DECATUR-TIMES	83.20
73732	CHECK	11/12/2020	NICHE ACADEMY	7,400.00
73733	CHECK	11/12/2020	OCLC INC	38,967.17
73734	CHECK	11/12/2020	PLUNKETT RESEARCH, LTD	351.49
73735	CHECK	11/12/2020	IMCPL - POWERS & SONS - RETAINAGE	83,421.30
73736	CHECK	11/12/2020	RFS GROUP LLC	2,505.00
73737	CHECK	11/12/2020	ROWLAND DESIGN, INC.	669.00
73738	CHECK	11/12/2020	THE HARMON HOUSE L.L.C.	275.00
73739	CHECK	11/12/2020	TINT KING L.L.C.	425.00
73740	CHECK	11/12/2020	TRENDYMINDS, INC.	450.00
73741	CHECK	11/12/2020	WILLIAMS DISTRIBUTION, LLC.	1,860.00
73742	CHECK	11/12/2020	WW NORTH AMERICA HOLDINGS, INC.	5,000.00
73743	CHECK	11/12/2020	YOURMEMBERSHIP.COM, INC.	996.00
73744	VOID	11/19/2020	1-800MD, LLC	-
73745	VOID	11/19/2020	ADTEC	-
73746	VOID	11/19/2020	APEX BENEFITS GROUP	-
73747	VOID	11/19/2020	ARTE MEXICANO EN INDIANA, INC.	-
73748	VOID	11/19/2020	BOOKPAGE	-
73749	VOID	11/19/2020	CITIZENS ENERGY GROUP	-
73750	VOID	11/19/2020	COMPENDIUM LIBRARY SERVICE, L L C.	-
73751	VOID	11/19/2020	CYPRESS INFORMATION SERVICES LLC	-
73752	VOID	11/19/2020	DACO GLASS & GLAZING INC	-
73753	VOID	11/19/2020	DYNAMARK GRAPHICS GROUP	-
73754	VOID	11/19/2020	INDIANA DEPT OF WORKFORCE DEVELOP.	-
73755	VOID	11/19/2020	JAMES ROBERT O'DAY	-
73756	VOID	11/19/2020	JOYCE VALENTINE	-
73757	VOID	11/19/2020	MIDWEST LANGUAGE SERVICES LLC	-
73758	VOID	11/19/2020	MORGAN RUMPLE	-
73759	VOID	11/19/2020	NATIONAL AUDUBON SOCIETY	-
73760	VOID	11/19/2020	OCCUPATIONAL HEALTH CENTERS OF THE SOUTHWEST, P.A.	-
73761	VOID	11/19/2020	RAHMBERG, STOVER & ASSOCIATES, LLC	-
73762	VOID	11/19/2020	RECYCLING TODAY	-
73763	VOID	11/19/2020	SONDHI SOLUTIONS	-
73764	VOID	11/19/2020	TECHNOLOGY INTEGRATION GROUP	-
73765	VOID	11/19/2020	THE HARMON HOUSE L.L.C.	-
73766	VOID	11/19/2020	WISE PUBLISHING CO.	-
73767	CHECK	11/19/2020	1-800MD, LLC	920.50
73768	CHECK	11/19/2020	ADTEC	3,260.00
73769	CHECK	11/19/2020	APEX BENEFITS GROUP	12,500.00
73770	CHECK	11/19/2020	ARTE MEXICANO EN INDIANA, INC.	150.00
73771	CHECK	11/19/2020	BOOKPAGE	4,374.00
73772	CHECK	11/19/2020	CITIZENS ENERGY GROUP	5,766.25
73773	CHECK	11/19/2020	COMPENDIUM LIBRARY SERVICE, L L C.	1,990.00
73774	CHECK	11/19/2020	CYPRESS INFORMATION SERVICES LLC	950.00
73775	CHECK	11/19/2020	DACO GLASS & GLAZING INC	11,171.20

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
73776	CHECK	11/19/2020	DYNAMARK GRAPHICS GROUP	247.11
73777	CHECK	11/19/2020	INDIANA DEPT OF WORKFORCE DEVELOP.	3,341.92
73778	CHECK	11/19/2020	JAMES ROBERT O'DAY	205.00
73779	CHECK	11/19/2020	JOYCE VALENTINE	131.36
73780	CHECK	11/19/2020	MIDWEST LANGUAGE SERVICES LLC	60.60
73781	CHECK	11/19/2020	MORGAN RUMPLE	150.00
73782	CHECK	11/19/2020	NATIONAL AUDUBON SOCIETY	20.00
73783	CHECK	11/19/2020	OCCUPATIONAL HEALTH CENTERS OF THE SOUTHWEST, P.A.	72.50
73784	CHECK	11/19/2020	RAHMBERG, STOVER & ASSOCIATES, LLC	5,060.00
73785	CHECK	11/19/2020	RECYCLING TODAY	26.00
73786	CHECK	11/19/2020	SONDHI SOLUTIONS	514.46
73787	CHECK	11/19/2020	TECHNOLOGY INTEGRATION GROUP	8,639.05
73788	CHECK	11/19/2020	THE HARMON HOUSE L.L.C.	2,330.00
73789	CHECK	11/19/2020	WISE PUBLISHING CO.	102.00
73790	CHECK	11/25/2020	AIR WORX	1,677.38
73791	CHECK	11/25/2020	BACKSTAGE LIBRARY WORKS	915.80
73792	CHECK	11/25/2020	BLACKMORE & BUCKNER ROOFING	1,597.98
73793	CHECK	11/25/2020	CHRISTOPHER B. BURKE ENGINEERING, LLC	581.25
73794	CHECK	11/25/2020	CITIZENS ENERGY GROUP	3,642.82
73795	CHECK	11/25/2020	CMID	5,250.00
73796	CHECK	11/25/2020	COMMUNITY OCCUPATIONAL HEALTH SERVICES	1,600.00
73797	CHECK	11/25/2020	CONSTELLATION NEWENERGY - GAS DIVISION, LLC	2,326.38
73798	CHECK	11/25/2020	DRIESSEN WATER INC	29.95
73799	CHECK	11/25/2020	DACO GLASS & GLAZING INC	1,407.50
73800	CHECK	11/25/2020	EMILY EATON	1,498.00
73801	CHECK	11/25/2020	GALE GROUP THE	324.90
73802	CHECK	11/25/2020	GREY HOUSE PUBLISHING	391.50
73803	CHECK	11/25/2020	IBJ MEDIA	77.83
73804	CHECK	11/25/2020	ICC FLOORS	909.00
73805	CHECK	11/25/2020	INDIANA CHAMBER OF COMMERCE	337.95
73806	CHECK	11/25/2020	INDIANAPOLIS FLEET SERVICES	912.94
73807	CHECK	11/25/2020	INDIANAPOLIS POWER & LIGHT COMPANY	62,678.18
73808	CHECK	11/25/2020	INFORMATION TODAY, INC.	3,251.71
73809	CHECK	11/25/2020	INNOVATIVE INTERFACES INCORPORATED	73,694.00
73810	CHECK	11/25/2020	JACKSON SYSTEMS, LLC	933.00
73811	CHECK	11/25/2020	MACALLISTER MACHINERY CO., INC	3,859.38
73812	CHECK	11/25/2020	MIDWEST ASSOCIATES OF INDIANAPOLIS, LLC	3,405.50
73813	CHECK	11/25/2020	MOODY'S INVESTORS SERVICE, INC	9,750.00
73814	CHECK	11/25/2020	OCLC INC	9,811.68
73815	CHECK	11/25/2020	PAYPAL	108.20
73816	CHECK	11/25/2020	POMP'S TIRE SERVICE	253.74
73817	CHECK	11/25/2020	PROVIDENCE OUTDOOR	180.00
73818	CHECK	11/25/2020	REPUBLIC WASTE SERVICES	9,344.66
73819	CHECK	11/25/2020	SAKURA FUQUA	300.00
73820	CHECK	11/25/2020	SILLY SAFARI SHOWS, INC	1,200.00
73821	CHECK	11/25/2020	SUDAN METALS CO., INC.	53,317.52
73822	CHECK	11/25/2020	SOUTHPORT (PETTY CASH)	6.00
73823	CHECK	11/25/2020	SPRINT PCS	4,061.75
73824	CHECK	11/25/2020	THE BANK OF NEW YORK MELLON TRUST CO N.A	400.00
73825	CHECK	11/25/2020	THE HARMON HOUSE L.L.C.	125.00
73826	CHECK	11/25/2020	TINT KING L.L.C.	575.00
73827	CHECK	11/25/2020	UNITED NATIONS PUBLICATIONS	186.51
73828	CHECK	11/25/2020	VALBRIDGE PROPERTY ADVISORS	1,600.00
73829	CHECK	11/25/2020	VANCO	257.50
73830	CHECK	11/25/2020	YOUR AUTOMATIC DOOR COMPANY	1,690.00
73831	CHECK	11/25/2020	YOURMEMBERSHIP.COM, INC.	3,000.00
303465	EFT	11/05/2020	BAKER & TAYLOR	22,172.50
303466	EFT	11/05/2020	BAKER & TAYLOR	7,901.10
303467	EFT	11/05/2020	BAKER & TAYLOR	47,449.29
303468	EFT	11/05/2020	BAKER & TAYLOR	26,240.31
303469	EFT	11/05/2020	BAKER & TAYLOR	10.35
303470	EFT	11/05/2020	BRODART COMPANY CONTINUATIONS	3,238.22
303471	EFT	11/05/2020	CDW GOVERNMENT, INC.	796.65

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
303472	EFT	11/05/2020	DANCORP INC. DBA DANCO	300.00
303473	EFT	11/05/2020	DEMCO, INC.	429.89
303474	EFT	11/05/2020	FLEET CARE, INC.	429.79
303475	EFT	11/05/2020	G4S SECURE SOLUTIONS (USA) INC.	31,854.09
303476	EFT	11/05/2020	INDIANA PLUMBING AND DRAIN LLC	768.00
303477	EFT	11/05/2020	INGRAM LIBRARY SERVICES	1,524.17
303478	EFT	11/05/2020	JCOS, INC.	33,172.34
303479	EFT	11/05/2020	KLINES QUALITY WATER, INC	35.50
303480	EFT	11/05/2020	MARK'S VACUUM & JANITORIAL SUPPLIES	562.00
303481	EFT	11/05/2020	MIDWEST TAPE - AUDIOBOOKS ONLY	21,866.70
303482	EFT	11/05/2020	MIDWEST TAPE - PROCESSED DVDS	13,287.58
303483	EFT	11/05/2020	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	4,131.91
303484	EFT	11/05/2020	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	21,782.11
303485	EFT	11/05/2020	MIDWEST TAPE, LLC	39,282.90
303486	EFT	11/05/2020	ORACLE ELEVATOR HOLDCO, INC.	14,449.50
303487	EFT	11/05/2020	PERFECTION GROUP, INC.	5,224.87
303488	EFT	11/05/2020	RECORD AUTOMATIC DOORS, INC	185.00
303489	EFT	11/05/2020	RECORDED BOOKS	4,419.06
303490	EFT	11/05/2020	RICHARD LOPEZ ELECTRICAL, LLC	11,295.84
303491	EFT	11/05/2020	RYAN FIRE PROTECTION, INC	434.00
303492	EFT	11/05/2020	STENZ CONSTRUCTION CORPORATION	27,313.11
303493	EFT	11/05/2020	STENZ MANAGEMENT COMPANY, INC	15,020.51
303494	EFT	11/05/2020	THOMSON REUTERS-WEST PUBLISHING CORPORATION	5,293.50
303495	EFT	11/05/2020	VALUE LINE PUBLISHING INC.	494.00
303498	EFT	11/12/2020	ACORN DISTRIBUTORS, INC	2,357.50
303499	EFT	11/12/2020	BAKER & TAYLOR	322.21
303500	EFT	11/12/2020	BAKER & TAYLOR	2,907.79
303501	EFT	11/12/2020	BAKER & TAYLOR	3,604.56
303502	EFT	11/12/2020	BAKER & TAYLOR	965.70
303503	EFT	11/12/2020	CENTRAL SECURITY & COMMUNICATIONS	9,310.13
303504	EFT	11/12/2020	DELTA DENTAL	11,495.87
303505	EFT	11/12/2020	DEMCO, INC.	338.31
303506	EFT	11/12/2020	DENISON PARKING	5,939.70
303507	EFT	11/12/2020	G4S SECURE SOLUTIONS (USA) INC.	1,426.81
303508	EFT	11/12/2020	MARK'S VACUUM & JANITORIAL SUPPLIES	294.00
303509	EFT	11/12/2020	MICHAEL R. TWYMAN	3,333.33
303510	EFT	11/12/2020	MIDWEST TAPE - PROCESSED DVDS	12,391.03
303511	EFT	11/12/2020	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	17,419.78
303512	EFT	11/12/2020	MIDWEST TAPE NON PROCESSED	624.67
303513	EFT	11/12/2020	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	42,926.09
303514	EFT	11/12/2020	MIDWEST TAPE, LLC	3,746.69
303515	EFT	11/12/2020	MOORE INFORMATION SERVICES, INC	546.25
303516	EFT	11/12/2020	OVERDRIVE INC	21,062.50
303517	EFT	11/12/2020	POWERS & SONS CONSTRUCTION	750,791.70
303518	EFT	11/12/2020	R AND B ARCHITECTS LLC	492.66
303519	EFT	11/12/2020	REGIONS BANK PURCHASING CARD	16,096.20
303520	EFT	11/12/2020	RICOH USA, INC. - 12882	20,871.88
303521	EFT	11/12/2020	STENZ CONSTRUCTION CORPORATION	6,130.00
303522	EFT	11/12/2020	UNIQUE MANAGEMENT SERVICES, INC	5.04
303527	VOID	11/19/2020	ACORN DISTRIBUTORS, INC	-
303528	VOID	11/19/2020	BAKER & TAYLOR	-
303529	VOID	11/19/2020	BAKER & TAYLOR	-
303530	VOID	11/19/2020	BAKER & TAYLOR AXIS 360 E-BOOKS	-
303531	VOID	11/19/2020	CITIZENS THERMAL ENERGY	-
303532	VOID	11/19/2020	ENVISIONWARE, INC.	-
303533	VOID	11/19/2020	FINELINE PRINTING GROUP	-
303534	VOID	11/19/2020	INDIANAPOLIS RECORDER	-
303535	VOID	11/19/2020	IRVINGTON PRESBYTERIAN CHURCH	-
303536	VOID	11/19/2020	KRUEGER INTERNATIONAL, INC	-
303537	VOID	11/19/2020	LEVEL (3) COMMUNICATIONS, LLC	-
303538	VOID	11/19/2020	MIDWEST TAPE - AUDIOBOOKS ONLY	-
303539	VOID	11/19/2020	MIDWEST TAPE - PROCESSED DVDS	-
303540	VOID	11/19/2020	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	-

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
303541	VOID	11/19/2020	MIDWEST TAPE NON PROCESSED	-
303542	VOID	11/19/2020	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	-
303543	VOID	11/19/2020	MIDWEST TAPE, LLC	-
303544	VOID	11/19/2020	OVERDRIVE INC	-
303545	VOID	11/19/2020	RICOH USA, INC. - 12882	-
303546	VOID	11/19/2020	TITAN ASSOCIATES	-
303547	VOID	11/19/2020	ULINE	-
303550	EFT	11/19/2020	ACORN DISTRIBUTORS, INC	283.40
303551	EFT	11/19/2020	BAKER & TAYLOR	5,077.71
303552	EFT	11/19/2020	BAKER & TAYLOR	5,346.18
303553	EFT	11/19/2020	BAKER & TAYLOR AXIS 360 E-BOOKS	5,415.97
303554	EFT	11/19/2020	CITIZENS THERMAL ENERGY	20,219.73
303555	EFT	11/19/2020	ENVISIONWARE, INC.	3,881.44
303556	EFT	11/19/2020	FINELINE PRINTING GROUP	5,113.00
303557	EFT	11/19/2020	INDIANAPOLIS RECORDER	44.34
303558	EFT	11/19/2020	IRVINGTON PRESBYTERIAN CHURCH	937.50
303559	EFT	11/19/2020	KRUEGER INTERNATIONAL, INC	1,096.20
303560	EFT	11/19/2020	LEVEL (3) COMMUNICATIONS, LLC	3,418.72
303561	EFT	11/19/2020	MIDWEST TAPE - AUDIOBOOKS ONLY	879.15
303562	EFT	11/19/2020	MIDWEST TAPE - PROCESSED DVDS	4,607.42
303563	EFT	11/19/2020	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	13,705.11
303564	EFT	11/19/2020	MIDWEST TAPE NON PROCESSED	209.80
303565	EFT	11/19/2020	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	13,326.26
303566	EFT	11/19/2020	MIDWEST TAPE, LLC	3,790.71
303567	EFT	11/19/2020	OVERDRIVE INC	107,134.50
303568	EFT	11/19/2020	RICOH USA, INC. - 12882	4,699.42
303569	EFT	11/19/2020	TITAN ASSOCIATES	39,123.84
303570	EFT	11/19/2020	ULINE	372.98
303573	EFT	11/25/2020	ALSCO	689.86
303574	EFT	11/25/2020	BAKER & TAYLOR	60,843.52
303575	EFT	11/25/2020	BAKER & TAYLOR	19,234.34
303576	EFT	11/25/2020	BAKER & TAYLOR AXIS 360 E-BOOKS	7,222.22
303577	EFT	11/25/2020	BAKER TILLY VIRCHOW KRAUSE, LLP	56,596.80
303578	EFT	11/25/2020	BRODART COMPANY CONTINUATIONS	5,646.82
303579	EFT	11/25/2020	CITIZENS THERMAL ENERGY	39,249.30
303580	EFT	11/25/2020	DANCORP INC. DBA DANCO	500.00
303581	EFT	11/25/2020	DENISON PARKING	5,864.94
303582	EFT	11/25/2020	FLEET CARE, INC.	2,194.79
303583	EFT	11/25/2020	G4S SECURE SOLUTIONS (USA) INC.	40,602.51
303584	EFT	11/25/2020	INDIANAPOLIS ARMORED CAR, INC	5,189.00
303585	EFT	11/25/2020	INDPLS-MARION COUNTY PUBLIC LIBRARY	13,458.95
303586	EFT	11/25/2020	J&G CARPET PLUS	340.00
303587	EFT	11/25/2020	KLINES QUALITY WATER, INC	28.85
303588	EFT	11/25/2020	KRUEGER INTERNATIONAL, INC	3,955.60
303589	EFT	11/25/2020	OVERDRIVE INC	83,083.99
303590	EFT	11/25/2020	PERFECTION GROUP, INC.	46,629.84
303591	EFT	11/25/2020	RYAN FIRE PROTECTION, INC	1,012.34
303592	EFT	11/25/2020	STAPLES	8,603.94
303593	EFT	11/25/2020	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	5,738.75
303594	EFT	11/25/2020	TITAN ASSOCIATES	39,493.60
			<b>Total</b>	<b>\$ 3,289,568.35</b>

**Summary by Transaction Type:**

<b>Computer Check</b>	\$ 970,224.54
<b>EFT Check</b>	\$ 2,319,060.61
<b>Total Payments</b>	\$ 3,289,001.95
<b>Total Voided Items</b>	\$ 283.20

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
BANK REGISTER  
FINES ACCOUNT**

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
838	CHECK	11/05/2020	ANDREA K. REISS	77.94
			Total	<u>\$ 77.94</u>

Summary by Transaction Type:

Computer Check	\$ 77.94
EFT Check	\$ -
Total Payments	\$ 77.94
Total Voided Items	\$ -

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**BANK REGISTER**  
**GIFT ACCOUNT**

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
7762	CHECK	11/05/2020	JESSICA ANNE BRATT	2,400.00
7763	CHECK	11/05/2020	MARS HILL COMMUNITY & ARTS CENTER	166.00
7764	CHECK	11/12/2020	CREATIVE AQUATIC SOLUTIONS, LLC	349.20
7765	CHECK	11/12/2020	FRANKLIN ROAD (PETTY CASH)	31.53
7766	CHECK	11/12/2020	ISAIAS GUERRERO	400.00
7767	CHECK	11/12/2020	JAMES MAUPIN	100.00
7768	CHECK	11/12/2020	LIBRARY IDEAS	382.10
7769	CHECK	11/12/2020	MEGAN FERGUSON	49.35
7770	CHECK	11/12/2020	MIDWEST COLLABORATIVE FOR LIBRARY SERVICES (MCLS)	3,103.11
7771	CHECK	11/12/2020	TERESA D. BREACH	10.68
7772	VOID	11/19/2020	BEVERLY SCOTT	0.00
7773	VOID	11/19/2020	CHRISTOPHER J. HUNGERMAN	0.00
7774	VOID	11/19/2020	ELIZABETH A COIT	0.00
7775	VOID	11/19/2020	FALICIA BREWER, MA PRESIDENT	0.00
7776	VOID	11/19/2020	HILTON PUBLISHING, INC	0.00
7777	VOID	11/19/2020	JOYCE VALENTINE	0.00
7778	VOID	11/19/2020	MONTOYA MEGERLE BARKER	0.00
7779	VOID	11/19/2020	RUCHI R SHAH	0.00
7780	CHECK	11/19/2020	BEVERLY SCOTT	300.00
7781	CHECK	11/19/2020	CHRISTOPHER J. HUNGERMAN	6,000.00
7782	CHECK	11/19/2020	ELIZABETH A COIT	375.00
7783	CHECK	11/19/2020	FALICIA BREWER, MA PRESIDENT	375.00
7784	CHECK	11/19/2020	HILTON PUBLISHING, INC	51.75
7785	CHECK	11/19/2020	JOYCE VALENTINE	18.64
7786	CHECK	11/19/2020	MONTOYA MEGERLE BARKER	27.05
7787	CHECK	11/19/2020	RUCHI R SHAH	400.00
7788	CHECK	11/25/2020	ANITA KAY WESTHUES	500.00
7789	CHECK	11/25/2020	COMIC BOOK UNIVERSITY	231.00
7790	CHECK	11/25/2020	REBECCA L. EDIE	300.00
7791	CHECK	11/25/2020	VLADIMIR KRAKOVICH	1,200.00
7792	CHECK	11/25/2020	YEFIM PASTUKH	600.00
303496	EFT	11/05/2020	DEMCO, INC.	394.02
303497	EFT	11/05/2020	INDPLS-MARION COUNTY PUBLIC LIBRARY	652.82
303523	EFT	11/12/2020	BAKER & TAYLOR	10.12
303524	EFT	11/12/2020	MIDWEST TAPE - PROCESSED DVDS	83.45
303525	EFT	11/12/2020	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	505.40
303526	EFT	11/12/2020	RECORDED BOOKS	15,000.00
303548	VOID	11/19/2020	INDPLS-MARION COUNTY PUBLIC LIBRARY	0.00
303549	VOID	11/19/2020	INGRAM LIBRARY SERVICES	0.00
303571	EFT	11/19/2020	INDPLS-MARION COUNTY PUBLIC LIBRARY	125.00
303572	EFT	11/19/2020	INGRAM LIBRARY SERVICES	408.98
303595	EFT	11/25/2020	INDPLS-MARION COUNTY PUBLIC LIBRARY	587.24
303596	EFT	11/25/2020	STAPLES	579.97
<b>Total</b>				<b>\$ 35,717.41</b>

**Summary by Transaction Type:**

<b>Computer Check</b>	<b>\$ 17,370.41</b>
<b>EFT Check</b>	<b>\$ 18,347.00</b>
<b>Total Payments</b>	<b>\$ 35,717.41</b>
<b>Total Voided Items</b>	<b>-</b>



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**

**December 14, 2020**

**PERSONNEL ACTIONS**

**RESOLUTION 65-2020**

**NEW HIRES:**

- Chris Lopez, Computer Assistant II, Spades Park, \$15.02 per hour, Effective: November 25, 2020
- Anna Koriath, Hourly Library Assistant II (FTE), Nora, \$13.97 per hour, Effective: November 18, 2020
- Griffin Harp, Page, Learning Curve, \$10.00 per hour, Effective: December 16, 2020

**INTERNAL CHANGES:**

- Sarah Walker from Library Assistant II, Glendale, \$14.39 per hour to Public Services Librarian, College, \$21.56 per hour, Effective: November 22, 2020
- Amanda Osborne from Circulation Supervisor I NE, Part-Time, InfoZone to Circulation Supervisor I, Full-Time, West Indianapolis, No Change in Pay, Effective: December 6, 2020
- Emily Cordes from Manager, Events, Central, \$29.12 per hour to Venue Coordinator, Part-Time, Events, Central, \$25.88 per hour, Effective: November 22, 2020
- Dana Dillard from Safety and Security Officer, Facilities to Safety and Security Officer, Public Services, No Change in Pay, Effective: November 25, 2020
- Carissa Burgmeier from Library Assistant II, Part-Time, Central Services to Library Assistant II, Full-Time, Central Services, No Change in Pay, Effective: November 22, 2020
- Emma Williams from Circulation Supervisor I, East 38<sup>th</sup>, \$21.28 per hour to Library Assistant II, Full-Time, Central Services, \$14.82 per hour, Effective: November 22, 2020
- Nicole Norton from Public Services Librarian, Pike to Public Services Librarian, Beech Grove, No Change in Pay, Effective: December 6, 2020
- Anne Herold-Short from Hourly Public Services Associate I(SUB), Glendale to Hourly Public Services Associate I (FTE), Irvington, No Change in Pay, Effective: December 6, 2020
- Christopher Hogsett from Computer Assistant II, Central, \$15.02 per hour to Public Services Librarian, Central, \$21.56 per hour, Effective: December 6, 2020
- Alexandria Moore from Public Services Associate II, Martindale Brightwood, \$17.36 per hour to Temporary Circulation Supervisor I, Martindale Brightwood, \$20.06 per hour, Effective: November 22, 2020
- Bryanna Barnes from Circulation Supervisor I, Decatur to Temporary Circulation Supervisor I, Haughville, No Change in Pay, Effective: December 1, 2020
- Leticia Solis-Foley from Hourly Public Services Associate I (SUB), Learning Curve to Hourly Public Services Associate I (FTE), Learning Curve, No Change in Pay, Effective: December 6, 2020
- Erin Fleming from Library Assistant III, Central Services, \$17.13 per hour to Temporary Circulation Supervisor II, Southport, \$21.56 per hour, Effective: December 6, 2020

**RE-HIRES: (None Reported)**

**SEPARATIONS:**

- Julie Swisher, Processing Assistant I, Processing, 13 years and 11 months, Effective: November 11, 2020
- Alicia Mitchell, Public Services Librarian, East Washington, 2 years and 2 months, Effective: January 3, 2021
- Joseph Szalankiewicz, Library Assistant II, Central Services, 13 years and 9 months, Effective: November 30, 2020
- Riley Feller, Hourly Events Assistant, Events, 4 months, Effective: November 29, 2020
- Judith McGeath, Temporary Inter-Library Loan Assistant, Central Services, 9 months, Effective: June 12, 2020

**INACTIVE:**

- Azul Lerma, Page, Learning Curve, Inactive: November 20 , 2020
- Ashabul Alam, Page, Learning Curve, Inactive: November 22, 2020
- Linda Nieves, Page, Learning Curve, Inactive: November 22, 2020

**RE-ACTIVATE:**

- Saul Davison, Page, Garfield Park, Re-Active: November 23, 2020

**RECLASSIFICATION: (None Reported)**



## 2021 Board Meeting Calendar

January 25	Zoom
February 22	Zoom
March 22	Zoom
April 26	Lawrence 7898 North Hague Road
May 24	Michigan Road 6201 Michigan Road
June 28	Haughville 2121 West Michigan Street
July 26	East Washington 2822 East Washington Street
August 23	Southport 2630 East Stop 11 Road
September 27	West Perry 6650 South Harding Street
October 25	Warren 9701 East 21 <sup>st</sup> Street
November 22	Nora 8625 Guilford Avenue
December 13*	Library Services Center 2450 North Meridian Street

\* Meetings are held at 6:30 pm on the fourth Monday of each month except for December. That meeting will be held on the second Monday.